

BUNWELL PARISH COUNCIL
THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN
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MINUTES OF THE PARISH COUNCIL MEETING, MONDAY 12th April 2021.

Due to the Coronavirus restrictions, a public meeting was not possible in the Village Hall, therefore a virtual meeting for councillors took place on the above date. These Minutes also record any email decisions taken since the last Parish Council meeting. The public were also invited to contact the Clerk to voice their opinions or raise any points and request an invitation to observe the meeting via a video link.

Cllrs Present at Virtual Meeting: Cllr R Smith (Chair), Cllr D Crawford, Cllr D Dickson, Cllr P Gledhill, Cllr A Penman, Cllr M Cobbold and Cllr J Pennell. Apologies for absence: Mrs M Ridgwell Parish Clerk (Cllr Gledhill took notes). One member of the public attended.

MINUTES	ACTION
<p>1. Apologies – Mrs Ridgwell. A Minutes silence was held in memory of His Royal Highness The Prince Philip, Duke of Edinburgh</p>	
<p>2. To record declarations of interest from Council members in any item to be discussed – There were no declarations of interest to record.</p>	
<p>3. To approve the minutes of the Parish Council meeting on 1st March 2021 - The minutes of the previous meeting on 1st March 2021, having previously been circulated to all members, were agreed and will be signed by the Chair at the next face-to-face meeting.</p>	
<p>4. To discuss matters arising from the previous minutes</p> <p>4.1 Repairs to the Bunwell Hill signpost – Cllr Gledhill reported that the painting of all parts is nearing completion and with the improving weather it is hoped to complete the project soon. In the future the current thinking is to renovate one distressed signpost a year. Cllr Cobbold has spoken with the resident currently storing the Low Common signpost. Apparently it is in good condition except for the main post which was broken. This will be the next project to consider. Thanks to the resident for storing the signpost meanwhile.</p>	Cllr Gledhill
<p>5. Residents questions – No questions had been received and none were asked by the resident present.</p>	
<p>6. To receive and discuss correspondence – emails had been forwarded to councillors for their information as they were received and any necessary actions were taken.</p>	Clerk

7. Highways

7.1 Standing water in Bunwell Street – Bob West of Highways has confirmed they are currently pulling together design information and will be raising with Highways for scheduling. They will keep us posted. Cllr Gledhill will progress the matter along with residents affected by the problem.

7.2 Gritting – a request was sent by Cllr Gledhill to Highways to extend the gritting route to include the dangerous Mile Road junction. The Director of Highways had confirmed it was now with the South Area Highways team and he had requested they keep Cllr Gledhill updated.

Cllr Gledhill

7.3 Potholes – Cllr Gledhill's comments on the condition of roads and potholes were acknowledged by Grahame Bygraves, Director of Highways and they will be reviewed by the Highways Services Team for consideration and possible incorporation in further updates to the management plan. Bunwell has a number of potholes and Cllr Pennell confirmed they were as a result of the recent flooding.

Cllr Gledhill

- 8. To receive the Footpath Warden's Report (Cllr Bob Smith) –** When the Tibenham boardwalk area was hit with significant flooding, the footpath with the boardwalk was raised to such an extent by the increased height of water that it floated the boardwalk and also lifted the posts that were concreted in. A working party was organised by Tibenham PC, and they made the boardwalk safe. They then extended the length by two more sections to take it over the water line. The main repair work will be scheduled for later on in the year. Some of Bunwell's footpath bridges were discussed at length to see if they needed to be replaced. It was decided with the rambler's footpath coordinator that the footpath bridges are perfectly adequate, safe and fit for purpose.

- 9. Playground Equipment –** Cold and wet weather has hampered attempts to start painting equipment. Hopefully this can be started soon including the outside gym which has surface corrosion in some places on equipment. The seasonal grass cutting commenced this month using last years contractors.

Cllr Smith
and Cllr
Gledhill

- 10. Bunwell Planning Development Group -** Cllr Gledhill reported that there were no actions to report this month. We are however, approaching the time when South Norfolk Planning will be releasing information about cluster villages and indicated sites.

- 11. Planning Applications – to discuss and vote on any new planning applications -** planning application 2021/0689 Garden Room, Wood View, Wood Lane. This was discussed in some detail by councillors concerning the proposed size detailed in the application. Previously the house had been extended and a cart shed built in front of the house which could garage two vehicles. The unanimous view was that the garden room was too big for the site and was unsuitable for the village as it stands.

12. Finance -

12.1 Payments for March 2021 were circulated prior to the meeting and were approved.

12.2 Payments for April 2021 were also circulated prior to the meeting and were approved.

12.3 The cashbook balance was approved.

13. To receive matters of importance from Councillors –

13.1 Cllr Cobbold had forwarded an email received from a resident of Low Common regarding a flooding problem which had occurred following work at the end of 2019. The BT Broadband project required the replacement of a telegraph pole due to its condition, the result of which was damage to a culvert running beneath the road which connected two drainage ditches. The road has collapsed in places but also there is a hump. Provisional repairs happened mid 2020 but due to Covid only emergency repairs were then being attended to and nothing further has happened since. A formal complaint has been lodged with BT but any assistance from the Parish Council would be gratefully received as the water is backing up in the driveway and has damaged the kitchen door (warped), the dish washer does not drain and damp and mould is evident to the kitchen walls. Cllr Pennell will communicate with his contacts at Norfolk CC and Cllr Gledhill will do likewise with his local contact to understand the current situation. As Cllr Pennell pointed out culvert damage is regrettably not always straightforward to resolve.

Cllr Pennell
and Cllr
Gledhill

13.2 Speed limits – A resident of The Turnpike (B1113) is extremely concerned about speeding vehicles on the road and in particular at the section where she lives. Comment was made about parents and children using the route to walk to school and also at the crossing near the school and playground. In fact she was resorting to using the car which she felt was wrong given the relative closeness of the school and playground. The speed limit has been reduced in the past to the current 40mph, greatly assisted by the intervention of a local resident at the time. However, with 8 new houses being built along the Turnpike and traffic movements increasing and at speed including frequent heavy transport and every increasing construction lorries, matters are not improving. It was also discussed that the speed limit for the section of road between Tacolneston and Bunwell should be reduced to 40mph as unrestricted (60mph) was too much for such a short section and with the downward trajectory this was a great temptation for motorists tempted to speed plus the large number of motorcyclists on a Tuesday night in summer months. The Councillors agreed that this should be reviewed and Cllr Gledhill will lead this. History has shown the County speed limit review process is somewhat involved but first we need to consider justification for a case first.

Cllr Gledhill

13.3 Defibrillator – Cllr Crawford reminded councillors that the monthly check of defibrillators were due the following day, Tuesday 13th April. New batteries were installed a month ago.

D/fib Cllrs

13.4 Cllr Ridley will be invited to the virtual Annual Parish Council Meeting and Parish Council AGM to be held on Tuesday 4th May 2021.

14. To receive items for the next Agenda for Consideration – none advised.

15. Date of next meeting – Virtual AGM and Parish Council Meeting: This has been agreed for Tuesday 4th May 2021 at 7.00pm, commencing with the AGM followed by the Parish Council meeting at 7.30pm. The Chairman closed the meeting and thanked everyone for their attendance and Cllr Crawford for managing the Zoom session. Meeting ended at 9pm.

Signed

Date

BARCLAYS COMMUNITY ACCOUNT	
BALANCE AS AT 01.02.21	£0.10

RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT			
BALANCE AS AT 01.02.21			£11,638.89
DATE	RECEIVED FROM	DESCRIPTION	ACTUAL AMOUNT
BALANCE C/FWD			£11,638.89

MARCH PAYMENTS FOR APPROVAL: UNITY TRUST CURRENT ACCOUNT					
BALANCE AS AT 01.02.21				£11,638.89	
PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
BACS	Top Garden Services	Church Grass, Inv 20	108.00	18.00	
BACS	Top Garden Services	Church Grass, Inv 21	54.00	9.00	
BACS	Top Garden Services	Church Grass, Inv 22	108.00	18.00	
BACS	Top Garden Services	Church Grass, Inv 23	54.00	9.00	
BACS	Top Garden Services	Church Grass, Inv 24	54.00	9.00	
	M Ridgwell	Zoom Rental	14.39	2.40	
BACS	M Ridgwell	Feb Sal & Exps	221.20		48.80
	Unity Bank	Quarterly Charges	18.00		
TOTAL			631.59	65.40	48.80
PLUS Receipts this month					
BALANCE C/FWD			£11,007.30		

CASHBOOK BALANCE: 04.03.2021

Details		CR	DR	
Cash Book Balance Brought Forward (Barclays Saver A/c & Unity)	A	11,638.99		
Receipts this month (listed above):	B			
Payments this month (listed above):	C		631.59	
Cash Book Balance Carried Forward (=A+B-C)				11,007.40
Barclays Savings A/c balance				.10
Unity Balance				11,007.30
TOTAL CASH IN BANK:				11,007.40

BARCLAYS COMMUNITY ACCOUNT	
BALANCE AS AT 04.03.21	£0.10

RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT	
BALANCE AS AT 04.03.21	£11,007.30

DATE	RECEIVED FROM	DESCRIPTION	ACTUAL AMOUNT
BALANCE C/FWD			£11,007.30

APRIL PAYMENTS FOR APPROVAL: UNITY TRUST CURRENT ACCOUNT					
BALANCE AS AT 04.03.21					£11,007.30
PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
BACS	Community Heartbeat Trust	Defib Batteries	868.80	144.80	
BACS	Norfolk PTS	Annual Subscription	135.00		
BACS	HMRC	PAYE Oct-Mar	292.80		
	M Ridgwell	Zoom Rental	14.39	2.40	
BACS	M Ridgwell	Mar Sal & Exps	221.20		48.80
TOTAL			1,532.19	147.20	48.80
PLUS Receipts this month					
BALANCE C/FWD					£9,475.11

CASHBOOK BALANCE: 12.04.2021

Details		CR	DR	
Cash Book Balance Brought Forward (Barclays Saver A/c & Unity)	A	11,007.40		
Receipts this month (listed above):	B			
Payments this month (listed above):	C		1,532.19	
Cash Book Balance Carried Forward (=A+B-C)				9,475.21
Barclays Savings A/c balance				.10
Unity Balance				9,475.11
TOTAL CASH IN BANK:				9,475.21