

BUNWELL PARISH COUNCIL
THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN
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MINUTES OF THE PARISH COUNCIL MEETING, MONDAY 1st February 2021.

Due to the Coronavirus restrictions, a public meeting was not possible in the Village Hall, therefore a virtual meeting for councillors took place on the above date. These Minutes also record any email decisions taken since the last Parish Council meeting. The public were also invited to contact the Clerk to voice their opinions or raise any points and request an invitation to observe the meeting via a video link.

Cllrs Present at Virtual Meeting: Cllr R Smith (Chair), Cllr D Crawford, Cllr Cobbold, Cllr D Dickson, Cllr P Gledhill, Cllr A Penman and Cllr J Pennell. Also present: F Ridgwell, Stand in Parish Clerk and 1 resident. County Councillor B Spratt joined the meeting at 7.40pm

MINUTES	ACTION
<p>1. Apologies – The Clerk was unwell and F Ridgwell opened the meeting and took the minutes on her behalf.</p>	
<p>2. To record declarations of interest from Council members in any item to be discussed – There were no declarations of interest to record.</p>	
<p>3. To approve the minutes of the Parish Council meeting on 4th January 2021 - The minutes of the previous meeting (pages 367-369) on 4th January 2021, having previously been circulated to all members, were agreed and will be signed by the Chair at the next face-to-face meeting.</p>	
<p>4. To discuss matters arising from the previous minutes</p> <p>4.1 Repairs to signposts on Bunwell Hill and Low Common – Cllr Gledhill reported that he is ready to carry out these repairs once the weather improves.</p>	
<p>5. Residents’ questions – No questions had been received.</p>	
<p>6. To receive and discuss correspondence – emails had been forwarded to councillors for their information as they were received and any necessary actions were taken.</p> <p>6.1 Information had been received from the Housing Enabling Officer of South Norfolk Council giving details of the new development of affordable housing which will shortly be ready in the village. The details of those eligible and how to apply is available on the Bunwell Community Website and will shortly be on the Parish Council website.</p>	Clerk
<p>7. Information for new residents – This leaflet is now available and Cllr Smith will deliver to new residents as they move in.</p>	

8. Highways

8.1 Standing water in various sites in the village is proving a problem in these difficult weather conditions of excessive rainfall and now snow, but hopefully these problems will be resolved as the weather improves. In cases of flooding or dangerous road conditions, residents can notify Highways on the NCC website or go to the Anglian Water website.

8.2 Following several accidents in icy conditions on Mile Road between the Hall Road crossroads and the Besthorpe Road junction, the Highways Dept had been asked to extend the gritting route to cover this section. Highways informed the Council that they are unable to change routes at this time and the PC should request any changes by May this year. Cllr Spratt said he thought the section of road leading from Carleton Rode to Besthorpe had been added last year, but it is not marked on the County gritting routes at the moment. He said he would look into the matter. In the meantime residents are advised to travel with extreme caution on this section of road.

Clerk

8.3 Cllr Gledhill reported that he had sustained severe damage to 2 tyres and wheels on his car when driving through a deep pothole on Wattlefield Road. He had reported the issue on the Highways website and found that it had already been reported 6 days previously but although obviously a very dangerous hazard, no repairs had been undertaken. Cllr Spratt said that his understanding was that such hazards should be addressed within 72 hours of the original report. Cllr Gledhill had written to the Chief Executive of NCC expressing his disappointment with the response received to both the pothole and gritting route situations and awaits a reply.

- 9. To receive the Footpath Warden's Report** – Cllr Smith reported that although the path from Greenways to Barhams Lane has been used as a footpath for many years, it is not a registered footpath. Cllr Spratt said he was surprised by this and suggested it was an error of omission on the OS map. Cllr Smith is enlisting the help of the Ramblers to rectify the situation so proper footpath status is achieved.

Cllr Smith

- 10. Playground Equipment** - Action Play and Leisure have completed the repairs needed to the play equipment. Cllr Gledhill is looking into the possibility of having welding repairs carried out to the roundabout.

11. Bunwell Planning Development Group

Cllr Gledhill reported that the next consultation findings will be published by SNC during April with details of possible development sites. The report will be carefully considered by the Group and they will report their views to the PC in due course.

12. Planning Applications – to discuss and vote on any new planning applications

The application 2021/0043 had been received and considered by councillors and no objections were put forward.

13. Finance

13.1 All invoices had been circulated to councillors prior to the meeting and were approved for payment.

13.2 The Cashbook balances were noted and agreed

13.3 All councillors agreed that Mrs Anne Barnes be appointed to audit the finances for the year ending 31.3.21.

- 14. To receive matters of importance from Councillors** – Cllr Gledhill asked councillors to consider the GNLP consultation which had been sent out with particular regard to the robustness and legality of the proposals. He will check the document and send his thoughts to councillors for their consideration. Cllr Spratt said that there are various background issues to be considered, such as the building of the Long Stratton Bypass and local landowners' frustration at the lack of decisions made on possible sites.
Cllr Smith asked that the thanks of the council be passed on to Kevin Gedge for clearing ditches on the way to the Methodist Chapel to avoid flooding in local properties.
- 15. To receive items for the next Agenda for Consideration** – to consider the date of the Annual Parish Council Meeting and Council AGM in May.
- 16. Date of next meeting:** This has been agreed as Monday 1st March 2021 at 7.30pm. The Chairman closed the meeting and thanked everyone for their attendance.

BARCLAYS COMMUNITY ACCOUNT	
BALANCE AS AT 04.01.21	£0.10

RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT			
BALANCE AS AT 04.01.21			£19,563.36
DATE	RECEIVED FROM	DESCRIPTION	ACTUAL AMOUNT
BALANCE C/FWD			£19,563.36

PAYMENTS FOR APPROVAL IN AUGUST: UNITY TRUST CURRENT ACCOUNT					
BALANCE AS AT 04.01.21				£19,563.36	
PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
BACS	Green Magic (Pd by R Smith)	2 x Noticeboards	372.00	62.00	
BACS	Action Play & Leisure	Playground Repairs, Inv 23007	4,663.68	777.28	
BACS	Action Play & Leisure	Playground Repairs, Inv 23011	264.00	44.00	
BACS	Action Play & Leisure	Playground Repairs, Inv 23014	2,293.20	382.20	
BACS	Coronavirus Support Line (Pd by L Harper)	4 x months line rental (Oct-Jan)	96.00	16.00	
BACS	M Ridgwell	Jan Sal & Exps	235.59	2.40	48.80
		TOTAL	7,924.47	1,283.88	48.80
PLUS Receipts this month					
BALANCE C/FWD				£11,638.89	

CASHBOOK BALANCE 01.02.21

Details	CR	DR	
Cash Book Balance Brought Forward (Barclays Community & Saver A/cs & Unity) A	19,563.46		
Receipts this month (listed above): B			
Payments Oct (listed above): C		7,924.47	
Cash Book Balance Carried Forward (=A+B-C)			11,638.99
Barclays balance			0.10
Unity Balance			11,638.89
TOTAL CASH IN BANK:			11,639.99

Signed

Date

DRAFT