

BUNWELL PARISH COUNCIL
THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN
www.bunwellpc.info

Chairman: R Smith,
Tel: 01953 788300
e-mail: rs.silverlodge@gmail.com

Clerk: Mrs Margaret Ridgwell,
Tel: 01603 871636
e-mail: bunwell-pc@live.com

MINUTES of the parish council meeting held on Wednesday 7th September 2022 at the Village Hall, Bunwell.

Cllrs Present at the Meeting: Cllrs J Chapman, D Dickson, T Harvey, R Smith and D Ward

Also Present: County Cllr B Duffin, District Cllr S Ridley, Parish Clerk, and 2 members of the public.

MINUTES

ACTION

- 1. To receive apologies for absence** – Cllr R Watson was unable to attend.
- 2. Declaration of interest in items on the agenda and to consider any requests for declarations** – There were no declarations of interest
- 3. To agree the minutes of the Parish Council meeting on 6th July 2022** - The minutes of the previous meeting on 6th July 2022, pages 426-429, having previously been circulated to all members, were agreed and signed by the Vice-Chair.
- 4. Matters Arising from the Previous Minutes** –
 - 4.1. Cllr Chapman had noted that the telephone box housing the defib opposite the village shop, was in need of a clean and paint. He agreed to look into the question of the correct paint to use and who is best to carry out the work.
 - 4.2. Dog Bins in Bunwell – Jason Goddard confirmed that he had refitted the dog bin and post down Barhams Lane. It was noted that all dog bins in the parish seem to be well used, but it appeared that they are only being emptied once a week, but the PC is charged for 2 emptyings a week. The Clerk will contact NCC to confirm the frequency and ensure the charge is correct. **Clerk**
- 5. To receive the District and County Councillors' Reports** – County Cllr Duffin passed on information from Norfolk CC on the following topics: There were still a high number Covid cases in the area and residents were reminded that there is a dedicated webpage for coronavirus on the Norfolk County Council webpage. The Norwich Airport Industrial Estate is jointly owned by NCC and it had been agreed to sell the site as the proceeds could be used to better advantage elsewhere. Cllr Duffin passed on the following information from the Norfolk Coroners' Office:

The Norfolk Coroners Service is trying to trace the next of kin of Peter Gordon Clements.

Peter Gordon Clements, aged 65, resided in the Hemsby area in Norfolk, and died on 31st of July 2022.

There were no suspicious circumstances that led to his death. Despite carrying out extensive enquiries, no next-of-kin have been identified by the Coroner's Office.

Anyone with information relating to Mr Clements should contact the Coroner's Office in Norwich on 01603 774773.

The Norfolk Coroner's Service is also appealing for help to trace the family of David Durant.

David Durant aged 73, died at his home address in Great Yarmouth, Crome Drive on 15th August 2022. There were no suspicious circumstances.

It is believed David had a wife called Janet Durrant who lived in Bradwell and a daughter Laura. However, despite carrying out enquiries, officers have been unable to trace them.

Anyone with information relating to Mr Durant should contact the Coroner's Officer in Norwich on 01603 774773.

District Cllr Ridley said that there had been no meetings in August and that the move to the Horizon Building in Broadland Business Park is proceeding. He said that the move should be completed by the end of October.

- 6. Resident's Questions** – A resident asked if there was any further news from NCC on rectifying the drainage system along Bunwell Street to avoid a repeat of last year's flooding problems. Cllr Duffin agreed to raise the question with the Highways Manager, Adam Mayo.
- 7. To receive and discuss correspondence** – emails received had been forwarded to councillors and dealt with as necessary. A letter had been received from NARS (Norfolk Accident & Rescue Service) asking for a donation to assist in their work. Cllrs agreed to give a donation of £100 and Cllr Smith said he would contact local councils to see if a training session in the use of defibs given by NARS could be arranged. Councils could then be asked to give a donation for the training.
- 8. Highway Matters** – NCC had been asked to clear the Trod Path along The Turnpike from Cordwell down to the footway. The Clerk had reminded them that this work still needed to be done. It was noted that a new battery is needed in one of the SAM2 machines which record vehicle speed. Cllr Smith will investigate. Cllr Smith also reported that there is a large pothole at the entrance to Greenways and NCC will be informed.
- 9. Footpath Warden's Report** – Cllr Smith reported that he is no longer able to carry out the task of Footpath Warden effectively and asked if anyone else would be able to take over. It was agreed to put out a request on local community pages asking for anyone willing to help to contact the PC.
- 10. Playground & Carpark** – Mr Hoolahan had completed his monthly inspection of the play equipment and reported that everything is safe for use. However, it was noted that vandals had badly damaged one of the picnic tables and several signs. Mr Gledhill has repaired these. Anyone who has any information about this vandalism should immediately report it to the Police as it is an offence, besides costing residents money for repairs and possible injury to children using the playground. Additional security measures are being considered and will be put in place shortly. It was confirmed that the gatepost on Wood Lane has been replaced. Mr Gledhill sent a report saying that the repairs and rebuilding of the roundabout is almost complete. The foundations have been completed and the Wetpour sponge rubber surfacing will be laid at the end of the month. The roundabout should be in place by early October. Particular thanks go to Eastons who kindly allowed the use of one of their workshops for the entire period of the renovation.

Cllr
Smith

Cllr
Smith

It was good to report that several residents had turned up at the end of July to help with routine cleaning and painting jobs but unfortunately no-one was available to help at the end of August. Another date will be arranged soon, and social media and posters will be used to ask for volunteers to help maintain the playground. Cllr Chapman had kindly agreed to take responsibility for the playground on behalf of the Parish Council but he would no longer be available on a Saturday to help. Cllr Tom Harvey agreed to be the PC contact in the future.

11. Report received from the Bunwell Housing & Development Group (BHDG)

Mr Gledhill reported that there should be a meeting of South Norfolk Regulation and Planning Committee on the 16th September to consider preferred sites for housing development in Bunwell. He will be away for this meeting but Cllr Smith agreed to attend the meeting and pass on any information he hears as soon as possible.

**Cllr
Smith**

12. Planning Applications – to discuss and vote on any new planning

applications – Planning Applications Nos. 2022/1165, 2022/1218, 2022/1226 and 2022/1617 had been received and considered by Councillors since the last meeting in July and no objections were raised.

13. Finance

- 13.1. Payments for August had been circulated to councillors and were agreed. Payments for the month of September had also been circulated and councillors agreed to these transactions.
- 13.2. Cashbook balance – this had been circulated to all Councillors and was noted.

14. To receive matters of importance from Councillors – Cllr Chapman noted that the phone box housing the defibrillator opposite the shop is looking rather dilapidated and in need of decoration. Mr Gledhill said that he maintains the postbox defibrillator site on The Turnpike and would find out about the correct materials to be used and contractors who could carry out the redecorations. He will let the PC know if he finds out any useful information. He also said that he had removed the book bank in this phone box as it was no longer used.

15. To receive items for the next Agenda for Consideration – To discuss the cleaning of the defib site in the postbox opposite the shop, security of the playground and considering whether it is now appropriate to see if residents are willing to take part in a Police Speedwatch scheme.

Date of next meeting – Wednesday 5th October 2022.

Meeting Closed 8.40pm

MINUTES		ACTION
BARCLAYS COMMUNITY ACCOUNT		
BALANCE AS AT 06.07.22		£0.10

RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT			
BALANCE AS AT 06.07.22			£25,009.99
DATE	RECEIVED FROM	DESCRIPTION	ACTUAL AMOUNT
BALANCE C/FWD			£25,009.99

PAYMENTS FOR APPROVAL THIS MONTH: UNITY TRUST CURRENT ACCOUNT					
BALANCE AS AT 06.07.22					£25,009.99
PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
BACS	CGM Group	Playing Field Grasscutting, Aug	293.94	48.99	
BACS	Toolstation (Paid by P Gledhill)	No Kite Flying safety notice for playground	60.24	10.04	
BACS	Invs pd by P Gledhill	Supplies for playground repairs	73.42	12.23	
BACS	Bunwell Village Hall	Hall Hire Jun	27.00		
BACS	Bunwell Village Hall	Hall Hire Jul	27.00		
BACS	HMRC	PAYE May, Jun, Jul	181.80		181.80
BACS	M Ridgwell	Jun salary & exps	242.60		60.60
Total			£906.00	388.13	47.15
BALANCE C/FWD					£24,103.99

CASHBOOK BALANCE: 05.08.22

Details	CR	DR	
Cash Book Balance Brought Forward (Barclays Saver A/c & Unity Bank) A	25,010.09		
Receipts this month (see listed above) B			
		Payments this month (listed above) C	906.00
		Cash Book Balance Carried Forward (=A+B-C)	24,104.09
		Barclays Savings A/c balance	0.10
		Unity Balance	24,103.99
		TOTAL CASH IN BANK:	24,104.09

BARCLAYS COMMUNITY ACCOUNT	
BALANCE AS AT 05.08.22	£0.10

RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT			
BALANCE AS AT 05.08.22			£24,103.99
DATE	RECEIVED FROM	DESCRIPTION	ACTUAL AMOUNT
BALANCE C/FWD			£24,103.99

PAYMENTS FOR APPROVAL THIS MONTH: UNITY TRUST CURRENT ACCOUNT					
BALANCE AS AT 05.08.22				£24,103.99	
PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
BACS	CGM Group	Playing Field Grasscutting, Sep	293.94	48.99	
BACS	Community Heartbeat	Replace Defib Cabinets and fitting at Bunwell and CR Schools	2,214.00	369.00	
BACS	Norfolk PTS	Training x 2 for JC	84.00		
BACS	M Ridgwell	Aug salary & exps	315.55		60.80
		Total	£2,907.49	417.99	60.80
BALANCE C/FWD			£21,196.50		

CASHBOOK BALANCE: 07.09.22

Details	CR	DR	
Cash Book Balance Brought Forward (Barclays Saver A/c & Unity Bank) A	24,104.09		
Receipts this month (see listed above) B			
Payments this month (listed above) C			2,907.49
Cash Book Balance Carried Forward (=A+B-C)			21,196.60
Barclays Savings A/c balance			0.10
Unity Balance			21,196.50
TOTAL CASH IN BANK:			21,196.60