

**BUNWELL PARISH COUNCIL**  
**THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN**  
**[www.bunwellpc.info](http://www.bunwellpc.info)**

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**To all members of the Public:**

The Parish Councillors will be holding a virtual meeting on **Monday 1st February at 7.30pm**. Members of the public are invited to raise any questions they may have prior to the meeting by emailing the Clerk or by joining the meeting using the following link which needs to be copied and pasted into your browser: <https://us02web.zoom.us/j/85267591943?pwd=YzMyM0dFMWozVmdvZFpVS1g5T0E2dz09>. Minutes of the meeting will be available on our website: [www.bunwellpc.info](http://www.bunwellpc.info) within two weeks of the meeting.

**AGENDA**

- 1. Apologies**
- 2. To record declarations of interest from Council members in any item to be discussed**
- 3. To approve the minutes of the Council Meeting held on 4<sup>th</sup> January 2021** - Having previously been circulated these will be taken as read unless comments are received.
- 4. Matters Arising from Previous Minutes**
  - 4.1. Update on repair of signposts on Low Common
- 5. Residents' questions** – Questions emailed by residents prior to the meeting for councillors' comments
- 6. To receive and discuss correspondence** - Email correspondence of importance has already been forwarded to councillors for consideration.
  - 6.1. Information on affordable housing in Bunwell
- 7. Information Leaflet for New Residents**
- 8. Highways**
  - 8.1. Update on standing water outside Nos. 139/141 Bunwell Street
  - 8.2. Gritting route on Mile Road
  - 8.3. Pothole on Wattlefield Road
- 9. Footpath Warden's Report**
- 10. Playground and Carpark** - Update on maintenance and repairs to play equipment
- 11. Bunwell Planning Development Group Report**
- 12. Planning Applications – to discuss and vote on any new planning applications** – Applications considered by councillors since the last meeting have been commented on and returned to the Planning Department.
- 13. Finance**
  - 13.1. Approve Payments – payments list and supporting invoices will be forwarded prior to the meeting for consideration.
  - 13.2. Cashbook Balance
  - 13.3. Consider appointment of Mrs Ann Barnes as Internal Auditor for year ending 31.03.21
- 14. To receive matters of importance from Councillors**
- 15. To receive Agenda items for the next meeting**
- 16. To agree date and time of next meeting – scheduled for 1<sup>st</sup> March 2021**