**BUNWELL PARISH COUNCIL**

**The Parish Council Office, The Old Turnpike, Bunwell, Norwich, NR16 1SN**

**www.bunwellpc.info**

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| **Chairman** : R Smith,  Tel : 01953 788300  e-mail : [rs.silverlodge@gmail.com](mailto:rs.silverlodge@gmail.com) | **Clerk** : Mrs Margaret Ridgwell  Tel : 01603 871636  e-mail: [bunwell-pc@live.com](mailto:bunwell-pc@live.com) |

**To all members of the Public:**

The Parish Councillors will be holding a virtual Annual Parish Meeting on **Monday 3rd May at 7.00pm**. Members of the public are invited to raise any questions they may have prior to the meeting by emailing the Clerk or by joining the meeting using the following link which needs to be copied and pasted into your browser: https://us02web.zoom.us/j/86246622077

**ANNUAL PARISH MEETING AGENDA**

1. **Welcome and to consider apologies**
2. **To record declarations of interest from Council members**
3. **To approve the minutes of the Council Meeting held on 20th May 2019 -** Having previously been circulated these will be taken as read unless comments are received. A meeting had not been held in 2020 due to Covid restrictions.
4. **To receive the Chairman’s Report**
5. **To receive other reports from community representatives and organisations**
   1. District and County Councillors 5.7 Heritage Group
   2. Bunwell Primary School 5.8 Village Stores
   3. Bunwell Community Website 5.9 A D Harvey
   4. Village Hall 5.10 Dale Foods
   5. St Michael & All Saints Church 5.11 Norfolk Community Police
   6. The Poor Allotments Fund 5.12 Saffron Housing
6. **Questions to Councillors –** Questions raised by residents at the meeting or emailed prior to the meeting for councillors’ comments

**ANNUAL PARISH COUNCIL MEETING AGENDA**

1. **Election of Chairman, declaration of acceptance of office**
2. **Election of Vice-Chairman**
3. **Declaration of interest in items on the agenda and to consider any requestions for declarations**
4. **To agree the Minutes of the previous Parish Council Meeting on 12th April 2021.** Having previously been circulated these will be taken as read unless comments are received.
5. **To note the process for the co-option of councillors for any vacancy.** Agreed Policy is available on Parish Council website: www.bunwellpc.info
6. **To receive reports on:**
   1. Highways Matters
   2. Footpaths
   3. Playground equipment maintenance
   4. Bunwell Planning Development Group
7. **To agree any Planning Applications**
8. **Finance.** Approve Payments for May – payments list and supporting invoices will be forwarded prior to the meeting for councillors’ consideration
9. **To receive matters of importance from Councillors**
10. **To receive Agenda items for the next meeting**
11. **To agree date and time of next meeting –** 7.30pm, 7th June 2021

Clerk

21/04/21