

BUNWELL PARISH COUNCIL
THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN
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MINUTES of the parish council meeting held on Wednesday 4th January 2023 at the Village Hall, Bunwell.

Cllrs Present at the Meeting: Cllrs J Chapman, T Harvey, R Smith, S Spooner, D Ward and R Watson

Also Present: Parish Clerk, and 3 members of the public.

MINUTES

ACTION

- 1. To receive apologies for absence** – Apologies were received from Cllr Dickson, District Cllr S Ridley and County Cllr B Duffin.
- 2. Declaration of interest in items on the agenda and to consider any requests for declarations** – There were no declarations of interest
- 3. To approve the minutes of the Parish Council meeting on 7th December 2022** - The minutes of the previous meeting on 7th December 2022, pages 441-443, having previously been circulated to all members, were agreed and signed.
- 4. Matters Arising from the Previous Minutes –**
 - 4.1. Anglian Water had been in contact with the Clerk and had assured her that tankers parking outside Harvey's would be reminded not to leave their lights on. Work was continuing to try to resolve the issue with the fitting of additional pumps in the next couple of weeks which should avoid the need for tankering. It was agreed that the clerk be notified if tankers were still in use so the information could be passed on to Anglian Water.
- 5. To receive the District and County Councillors' Reports** – Unfortunately, neither Councillors were present to give a report.
- 6. Resident's Questions** – A resident commented on the occasion recently when a visitor had needed medical assistance and that it was gratifying that the emergency services had arrived promptly and that the local defibrillator had been deployed, but fortunately had not been required. Another resident had raised the matter of the trod path alongside The Turnpike which had been raised by householders and could cause an obstruction to walkers or those with pushchairs. The Highways Department will be informed. Concerns had been raised that some properties on Bunwell Street side of Greenways had put road planings and hardcore on the grass verge along the roadside. As this verge is Highways' property they will be notified. It was also noted that several houses in the village, particularly more recent builds, now had quite prominent uplighters on the walls of their properties which were not necessary and caused light pollution. Bunwell is designated a 'dark village' so unnecessary lighting is to be avoided where possible. The Clerk will contact the local Planning Department to ask for information on this matter and report back to the next meeting.

Clerk

Clerk

7. To receive and discuss correspondence – emails received had been forwarded to councillors and dealt with as necessary.

8. Highway and Footpath Matters –

**Cllr
Ward**

- 8.1. Cllr Ward would be reporting to councillors at the next meeting with information on forming a Community Speedwatch Group in Bunwell. Some residents and councillors had expressed their interest in taking part if the scheme went ahead.
- 8.2. It was agreed that another post be purchased so that our SAM2 machine could be used in multiple sites to help with reducing speeding in the village. It was also agreed that an approach be made to employ someone to be responsible for moving the SAM2 machine every 4 weeks to a new location and to maintain the internal battery.
- 8.3. No information had been received yet from Highways concerning the obstruction at the entrance to the Public Footpath from Wood Lane at the rear of the Playing Field. The matter will be addressed at the next meeting.
- 8.4. County Highways Dept had been in touch concerning the zig-zag safety markings on the road outside Bunwell Primary School and confirmed that these will be reinstated in due course. Because of the weather conditions and the need to programme work for maximum efficiency, this work could take some weeks before it is completed.

9. Playground & Carpark – Mr Gledhill reported that the roundabout had been reinstated and was working very well. It now complied with all the necessary safety regulations and should last for many years. The Council would like to express their grateful thanks to Eastons for allowing the repair work to the roundabout to be carried out in their premises and for all their help in ensuring that the local children now have a safe piece of equipment to enjoy. Grateful thanks also go to Mr Gledhill for overseeing this repair and for the many hours he has spent in ensuring that the repair work has been completed to such a high standard. Minor repairs to other equipment will be carried out in due course. A security camera will be fitted on the Village Hall soon and signs showing this will be fitted on fences at the playground.

10. Report received from the Bunwell Housing & Development Group (BHDG)

Mr Gledhill reported that he was concerned that the South Norfolk Planning Committee had held a meeting that morning to discuss Cluster Village Planning sites and we had not been given notice nor sent an agenda, despite requesting that Bunwell were invited to all such meetings. He had read the 750-page agenda for the meeting, and although it appears that the proposed new houses on 2 sites in Bunwell had been increased to 35, these sites had been considered preferred sites and should not cause any problems. However, the SN Planning Committee will be contacted to express our concern that Bunwell were not notified of this meeting, and that any future meetings on this subject should be sent to us with the necessary notice to allow for our views to be put forward.

Clerk

11. Planning Applications – to discuss and vote on any new planning applications

– Revised Planning Applications Nos. 2022/2278, concerning the erection of a dwelling on land adjacent to 51 Bunwell Street, and 2021/2678, concerning 49 Bunwell Street, had been received and were considered by Councillors. The Council expressed their concern that both these applications related to fitting new properties on small sites which were not suitable for the buildings proposed and did not blend in

with existing neighbouring properties. Their comments were sent to the Planning Dept for their consideration.

12. Finance

- 12.1. Payments for January had been circulated to councillors and were agreed.
- 12.2. Cashbook balance – this was noted.
- 12.3. The Clerk will contact possible local internal auditors to arrange for the financial records to be audited at year end.

13. To receive matters of importance from Councillors – Cllr Smith reported that he had contacted local Parish Councils inviting them and their residents to attend up-date training in the use of defibrillators at Bunwell Village Hall provided by NARS (Norfolk Accident Rescue Service). Once interest has been noted NARS will be contacted to find a suitable date.

14. To receive items for the next Agenda for Consideration – to receive an update on the Police Speedwatch scheme and report of meeting with Saffron Housing.

Date of next meeting – Wednesday 1st February 2023.

Meeting Closed 8.50pm

BARCLAYS COMMUNITY ACCOUNT					
BALANCE AS AT 07.12.22					£0.10
RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT					
BALANCE AS AT 07.12.22					£21,490.63
DATE	RECEIVED FROM	DESCRIPTION	ACTUAL AMOUNT		
BALANCE C/FWD					£21,490.63
PAYMENTS FOR APPROVAL THIS MONTH: UNITY TRUST CURRENT ACCOUNT					
BALANCE AS AT 07.12.22					£21,490.63
PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
BACS	Bunwell Village Hall	Hall Hire Nov	27.00		
BACS	Bunwell Village Hall	Hall Hire Dec	27.00		
BACS	HMRC	PAYE Periods 4-8	343.20		343.20
BACS	ICO	Data Protection Renewal (Pd by M Ridgwell)	40.00		
BACS	M Ridgwell	Dec salary & exps	305.75		64.60
Total			£742.95		407.80
BALANCE C/FWD					£20,747.68

CASHBOOK BALANCE: 04.01.23

Details	CR	DR	
Cash Book Balance Brought Forward (Barclays Saver A/c & Unity Bank) A	£21,490.73		
Receipts this month (see listed above) B			
Payments this month (listed above) C			742.95
Cash Book Balance Carried Forward (=A+B-C)			£20,747.78
Barclays Savings A/c balance			0.10
Unity Balance			£20,747.68
TOTAL CASH IN BANK:			£20,747.78