

BUNWELL PARISH COUNCIL
THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN
www.bunwellpc.info

Chairman: J Chapman,
Tel: 07783 329833
e-mail: chapman.jdc@gmail.com

Clerk: Mrs Margaret Ridgwell,
Tel: 01603 871636
e-mail: bunwell-pc@live.com

MINUTES of the **Parish Council Meeting** held on Wednesday 7th June 2023 at the Village Hall, Bunwell.

Cllrs Present at the Meeting: Cllr J Chapman, (Chairman) Cllr R Smith and Cllr S Spooner

Also Present: District Cllr S Ridley, Parish Clerk, and 6 members of the public.

MINUTES	ACTION
<p>1. To receive apologies for absence - Cllr Watson sent his apologies. A request to be co-opted onto the Council had been received from David Ward, and all councillors agreed to this co-option. SNC will be informed of his appointment.</p>	Clerk
<p>2. To record declaration of interest from Council members in any item to be discussed – there were no declarations of interest.</p>	
<p>3. To agree the minutes of the Parish Council meeting on 10th May 2023 - The minutes of the previous meeting on 10th May 2023, pages 459-462, having previously been circulated to all members, were signed by the Chair.</p>	
<p>4. To discuss matters arising from the previous Parish Minutes – matters for discussion will be raised in the relevant items below.</p>	
<p>4.1. Update on Anglian Water Sewerage System – Phil Gledhill said that he had completed a draft report on the findings from the recent survey and that those properties at the Attleborough end of Bunwell Street seem to be the worst affected by blocked drains and flooding sewerage. It would appear that rainwater and run-off are getting into the vacuum system which can't cope with such an influx of water following heavy rain. He reported that when his draft report is finalised and agreed by the Parish Council, he will contact Anglian Water to arrange a meeting to discuss how this long-standing problem can be addressed, especially given that new houses are likely to be built in the near future which will need to be connected to this sewerage system.</p>	
<p>4.2. Cllr Chapman said that he had contacted Heartstart to try to arrange defib and first-aid training, but the local branch were no longer in operation. He will try to find an alternative provider, such as St John Ambulance to arrange a date.</p>	Cllr Chapman
<p>4.3. The subject of repainting the phone boxes opposite the shop and on The Turnpike which house the defibrillators was raised. Mr Gledhill said that he had details of the paint needed and suggested that a bit later in the summer would be a good time for this work. In the meantime the boxes could be cleaned and rubbed down ready for priming and painting. Cllr Chapman will liaise with Mr Gledhill and any volunteers prepared to help would be most welcome.</p>	Cllr Chapman

.....

- 5. To receive the District Councillor's Report** – Cllr Ridley spoke of the sadness felt by parishioners and fellow councillors at the unexpected death of County Councillor Barry Duffin. Our condolences and thoughts are with his wife and family. A by-election will be held on the 13th July to elect a new County Councillor. Since the recent election, the first AGM had been held and John Fuller been elected Leader for the 17th year consecutively, which is thought to be a record. The Chairman is James Easter and Deputy is Daniel Elmer. Cllr Ridley is now Chairman of FRAG – Finance, Resources, Audit and Governance Committee. He praised the excellence of the officers working at the Council during this time of change. He confirmed that the South Norfolk Council, together with Broadland Council, has now moved to the Horizon Building at Broadland Business Park, which means that the collaboration between the two councils is more efficient and cost-effective.
- 6. Resident's Questions** – There were no questions from residents that were not addressed later in the meeting.
- 7. To receive and discuss correspondence** – emails received had been forwarded to Cllrs and dealt with as required.
- 8. To discuss and consider the use of the PC Office at Eastons** – Councillors agreed that now this office is not used, except to receive the occasional post, the lease be terminated. The Clerk will contact Eastons to pass on the Council's decision. It was suggested that Royal Mail be contacted to set up post redirection to the Clerk's address to ensure any important post is not missed. Clerk
- 9. Highway and Footpath Matters** – Eastons had agreed to reinstate the footpath entrance to footpath FP8 on Wood Lane so that it is accessible to pushchairs and wheelchair users. The matter of the new footway from the houses on The Turnpike which exits onto Church Lane was raised as it was agreed that the poor visibility at this site needs to be improved. Highways will be contacted to ask for their advice. They will also be asked if there is any further news on the possibility of kerbing the trod path along The Turnpike. Arrangements will be put in place shortly to arrange for the moving and maintenance of the SAM2 machine. Clerk
Cllr Smith
- 10. Playground/Village Hall** – Mr Hoolahan asked who had taken over responsibility for the Playground now that Cllr Harvey had left the Council and Cllr Smith had agreed to take on this role. It was suggested that a tidy up and check of equipment would be useful prior to the RoSPA Inspection, which is due in June. Cllr Smith will liaise with Mr Gledhill to arrange this and a call for residents to spend a couple of hours helping will be advertised. Jason Goddard had removed the broken leg press and made the equipment safe. Cllr Smith
Cllr Smith
- Cllr Smith reported that he had been in touch with Saffron Housing to see if they could provide a grant to help towards replacing the fence on the roadside. He had also sourced a large noticeboard which would provide space for both the Village Hall and the Parish Council, at a cost of approximately £1,200. A decision on the purchase of a noticeboard and share of the cost of fencing between the Village Hall and the Parish Council will be discussed when Saffron have replied.
- 11. Bunwell Planning Development Group** – Mr Gledhill reported that SNC are still considering the proposal for Village Cluster Planning prior to being discussed by the Secretary of State. District Councillor Ridley advised that there had been a restructure

of the committees at SNC and also a change in committee members following the elections, but that the officers remained the same and the relevant committee should be operating normally again within the next few weeks.

12. Planning Applications – to discuss and vote on any new planning applications – Applications had been received as follows:

- 12.1. Application No. 2023/0933, Church Farm Barn, Church Lane, Bunwell. Proposal - Three new single storey outbuildings (office, workshop and cart lodge) and flue to existing main barn. An amended application had been received with a change to the external finish of the buildings from black corrugated roofing to traditional red pantiles. Councillors were in agreement with this amended application.
- 12.2. Application No. 2023/1516, East Lodge, Low Common, Bunwell. Proposal - single storey extension to rear. Councillors were in agreement with this application.

13. Finance

Clerk

- 13.1. Payments for the month had been circulated and councillors agreed to these transactions.
- 13.2. Cashbook balance – this had been circulated to all Councillors and was noted.

14. To receive matters of importance from Councillors – Cllr Ward said that the hedge on Bunwell Street adjacent to his property was obstructing the footway. Highways will be informed.

15. To receive items for the next Agenda for Consideration – To follow up items raised above.

16. Date of next meeting – Wednesday 5th July, 2023 at 7.30pm. It was confirmed that no meeting will be held in August.

Meeting Closed 8.35pm

BARCLAYS COMMUNITY ACCOUNT	
BALANCE AS AT 10.05.23	£0.10

RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT

