

BUNWELL PARISH COUNCIL
THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN
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MINUTES of the parish council meeting held on Wednesday 2nd March 2022 at the Village Hall, Bunwell.

Cllrs Present at the Meeting: Cllr R Smith (Chairman), Cllr D Dickson, Cllr D Ward and Cllr R Watson.

Also Present: Parish Clerk, County Cllr B Duffin and 10 members of the public.

MINUTES

ACTION

- 1. To receive apologies for absence** – there were no absences.
- 2. Declaration of interest in items on the agenda and to consider any requests for declarations** – there were no declarations of interest or requests for declarations.
- 3. To agree the minutes of the Parish Council meeting on 2nd February 2022**
- The minutes of the previous meeting on 2nd February 2022, pages 409-411, having previously been circulated to all members, were signed by the Chair.
- 4. Matters Arising from the Previous Minutes** – There were no matters to be considered which were not covered under other headings in the agenda.
- 5. To Consider Recruitment of Councillors** – Following the appointment of David Ward and Rupert Watson onto the Parish Council at the last meeting, two other formal applications were received from Tom Harvey and John Chapman and all councillors approved their appointment. This now leaves 3 vacancies which are eligible to be filled by co-option. Three councillors will be taking part in on-line training for the Induction of New Councillors.
Cllrs Watson,
Harvey and
Chapman
- 6. Resident's Questions** – A resident asked that the ex-councillor, John Pennell, be publicly thanked for the many years he has given to the Parish Council during his time in office. This will be included in the next report for the Parish magazine.
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- 7. To receive the District and County Councillors' Reports** – County Cllr Duffin reported that following recent budget meetings it was confirmed that the Council Tax for residents will increase by 2.99%. Cllr Duffin reminded the Parish Council that there is grant money available to support celebrations in the parish for the Queen's Diamond Jubilee. An application will be forwarded and the money received will be given to the Village Hall Committee who are co-ordinating the event together with residents of Bunwell and Carleton Rode. He reported that there is a scheme county-wide to try to reduce vehicle congestion around schools. There are two trial schemes in Wymondham and 4 in Norwich to assess whether the
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measures are successful. The Planning Application for the Long Stratton Bypass is being considered and it is expected that the road should be open to traffic by 2024.

- 8. To receive and discuss correspondence** – emails received included the two co-option applications mentioned above. Cllr Smith reported that he had been contacted by a resident who was concerned about speeding through the village. He confirmed that the mobile speed sign will be put on The Turnpike soon and then moved back to the centre of the village in due course. Several councillors and residents said that they would be willing to give some time to acting as Community Speed Watch monitors and the matter will be raised at the next meeting. Clerk
- 9. Highway Matters** – Cllr Duffin is working on our behalf to ensure that outstanding matters will be discussed with Adam Mayo of the Southern Area of NCC Highways Dept when he visits Bunwell, together with Cllr Smith. A date has yet to be confirmed for this meeting.
- 10. Footpath Warden's Report** – Cllr Smith said that he had no particular items to report but as he was no longer able to walk the footpaths as much as he would like, he asked for volunteers from residents to help in the future. Cllr Dickson reported that there was fallen tree blocking the footpath in Cow Lane and Cllr Smith said he would ask the landowner to assist in removing this obstruction. Cllr Smith
- 11. Playground & Carpark** – Cllr Smith reported that he had been told that the seat on the zip wire was broken and Mr Gledhill kindly agreed to have a look and assess the situation. Mr Gledhill also reported on his efforts to find contractors willing to repair the roundabout and reduce the height of the cushioning beneath this equipment. He is meeting with Dean from Action Play and Leisure next week to assess any further work required and he will pass on to Parish Council any quotes he receives for the necessary work which can be discussed at the next meeting. Cllr Smith also agreed to attend this meeting. Unfortunately, it seems that some of this damage may be due to vandalism. Cllr Smith
- 12. Report received from the Bunwell Housing & Development Group (BHDG)**
Mr Gledhill reported that there was nothing new to add as the Greater Norwich Local Planning consultation is being considered but there do not seem to be any problems that might affect Bunwell. South Norfolk Council are also in consultation about possible sites in the Village Clusters. Cllr Smith had brought along a map showing the sites in Bunwell which are likely to be considered in future. These sites come under the headings of Preferred, Reserved and Rejected and will be considered during the next building period of 2026-38. Cllr Smith and Cllr Gledhill try to attend any consultation meetings to ensure the views of Bunwell are considered and they said that South Norfolk don't seem to be looking for large sites for development in villages and are trying to protect villages by only allowing proportionate developments. At present the BHDG comprises 8 members made up of Councillors and residents and if anyone is interested in joining it was suggested that they contact the Clerk so their details could be passed on to BHDG members for consideration.
- 13. Planning Applications – to discuss and vote on any new planning applications** – no planning applications for Bunwell had been received since the last meeting.

14. Finance

- 14.1.** Payments for the month had been circulated and councillors agreed to these transactions.
- 14.2.** Cashbook balance – this had been circulated to all Councillors and was noted.

15. To receive matters of importance from Councillors – Cllr Smith asked if there was a Councillor willing to act as Vice-Chair as Cllr Crawford had now resigned. Cllr Ward agreed to stand until the new appointments are made at the Annual Parish Council Meeting. Discussion also took place concerning the Queen’s Platinum Jubilee Celebrations and it was confirmed that a committee of 14 people had been formed to co-ordinate the celebrations for Bunwell and Carleton Rode. These included giving a commemorative medal to the children of both schools, holding an event on the Playing Field on Sunday 5th June and a special Church Service in Bunwell at 10.30am.

16. To receive items for the next Agenda for Consideration – To discuss the possibility of forming a Speed Awareness Watch Group.

17. Date of next meeting – Wednesday 6th April at 7.30pm in the Village Hall.

Meeting Closed 8.50pm

BARCLAYS COMMUNITY ACCOUNT	
BALANCE AS AT 02.02.22	£0.10

RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT			
BALANCE AS AT 02.02.22			£18,740.35
DATE	RECEIVED FROM	DESCRIPTION	ACTUAL AMOUNT
BALANCE C/FWD			£18,740.35

PAYMENTS FOR APPROVAL THIS MONTH: UNITY TRUST CURRENT ACCOUNT					
BALANCE AS AT 02.02.22				£18,740.35	
PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
BACS	Norfolk PTS	Training RW and TH	80.00		
BACS	M Ridgwell	Feb salary & exps	242.35		48.80
BACS	Village Hall	Hall Rental Jan	27.00		
Total			£349.35		
BALANCE C/FWD				£18,391.00	

CASHBOOK BALANCE: 02.03.22

Details	CR	DR	
Cash Book Balance Brought Forward (Barclays Saver A/c & Unity Bank) A	18,740.45		
Receipts this month (see listed above) B			
	Payments this month (listed above)	C	349.35
	Cash Book Balance Carried Forward (=A+B-C)		18,391.10
	Barclays Savings A/c balance		0.10
	Unity Balance		18,391.00
	TOTAL CASH IN BANK:		18,391.10