

BUNWELL PARISH COUNCIL
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MINUTES of the **Parish Council Meeting** held on Wednesday 5th July 2023 at the Village Hall, Bunwell.

Cllrs Present at the Meeting: Cllr J Chapman (Chair), Cllr R Smith, Cllr S Spooner and Cllr D Ward.

Also Present: Parish Clerk, and 18 members of the public.

MINUTES	ACTION
1. To receive apologies for absence - Cllr Watson sent his apologies.	
2. To record declaration of interest from Council members in any item to be discussed – there were no declarations of interest.	
3. To agree the minutes of the Parish Council meeting on 7th June 2023 - The minutes of the previous meeting on 7 th June 2023, pages 463-466, having previously been circulated to all members, were signed by the Chair.	
4. To discuss matters arising from the previous Parish Minutes –	
4.1. Update on Anglian Water Sewerage System – A summary report of the findings from the recent survey had been sent to all councillors for their comments and they agreed that this be sent to Anglian Water inviting them to send a representative to meet with members of the PC to discuss possible issues going forward.	Clerk
4.2. Cllr Chapman said that he had contacted Heartstart to try to arrange defib and first-aid training, but the local branch was no longer in operation and St Johns' Ambulance are not able to help. As he is trained to give CPR training himself, he offered to arrange a date in early August to provide training to residents of Bunwell and anyone else interested. He will publish the date once it is arranged and book the Village Hall.	Cllr Chapman
4.3. Mr Gledhill reported that he had sanded down and prepared the telephone box on The Turnpike, which houses the defibrillator, ready for painting. Cllr Chapman will be working on the telephone box opposite the shop in the next few weeks and would be grateful of any help offered.	Cllr Chapman
4.4. Cllr Chapman and Cllr Spooner had removed all the PC paperwork from the office at Eastons and handed it over to the Clerk for sorting and recording. Documents of importance will be transferred to the Norfolk Records Office in due course. The keys have been handed back to Eastons and the rental agreement ended. Cllr Chapman also reported that Eastons had suggested drafting an updated and extended lease for the playing field to replace the current annual rolling lease. Councillors were in agreement with the suggested proposal of a 20-year lease at £25/yr, with reviews at 10 year intervals.	Clerk
5. To receive the District Councillor's Report – No report was received from the District Councillor	

- 6. Resident's Questions** – a resident asked if the Parish Council could arrange to clear the overgrown verge and hedges from the footpath from Bunwell Street to Greenways. Cllr Smith agreed to help with the verge and homeowners whose hedges bordered the footpath would be approached and asked to trim them. It was reported that pallets of kerb stones had been left by contractors near George Close. A resident kindly offered to contact MW to arrange to have them removed. Cllr Smith
- 7. To receive and discuss correspondence** – emails received had been forwarded to Cllrs and dealt with as required. Details had been received on the latest round of public consultations relating to the National Grid proposal of a line of pylons from Norwich to Tilbury. All councillors and residents present at the meeting expressed their concerns relating to this proposal and the PC will send their objections to National Grid. Councillors also agreed to fund the purchase of banners to be displayed along The Turnpike and other strategic sites in Bunwell village encouraging residents to send their objections to National Grid. Evidence shows that not only would the current proposal have a huge detrimental visual effect on the local area but the alternative of building an integrated off-shore provision would be £2billion cheaper than the pylons. All residents are encouraged to send in their views and objections before the consultation closes on 21st August 2023 by visiting the following link: <https://norwich-tilbury.participatr.io/>
- 8. Highway and Footpath Matters –**
- 8.1. The SAM 2 machine has been moved and Jason Goddard has kindly agreed to maintain the batteries and to move the SAM2 as required.
- 8.2. The safety of pedestrians exiting the new footpath from George Close onto Church Lane is a concern and the matter has been passed to Highways Dept for their comments. It was noted that the Highways Dept had previously commented on the original planning application of 2019 recommending the installation of a gate or similar barrier. The barrier must be accessible to wheelchair users and pushchairs. It was agreed that this should also be raised with the Planning Compliance Manager at South Norfolk District Council. Visibility for motorists is also poor as the exit is not easily seen. It was suggested that a 'Pedestrians Crossing' sign could be erected on Church Lane. Clerk
- 8.3. Pedestrian safety along the Turnpike was also discussed and a suggestion had been received that the speed limit on this section of The Turnpike should be reduced from 40mph to 30mph. This request has been passed to Highways Dept for their views.
- 8.4. Access on the footway along Church Lane has been improved now the homeowners have trimmed the hedges.
- 8.5. The Footpath Warden, Cllr Spooner, reported that FP6 had been cut and FP15 and FP16 should also be cut shortly. The entrance to FP8 is still waiting for the landowner to provide wheelchair/pushchair accessibility. Cllr Spooner is to check on the state of footpaths in Low Common. Cllr Spooner
- 9. Playground/Village Hall** – The Parish Council have not yet had a proposal and costings from the Village Hall Committee concerning the fencing at the Village Hall. Mr Hoolahan will be contacted. Cllr Smith and Mr Gledhill will inspect the play equipment following the recent RoSPA inspection and ensure any maintenance required is scheduled. It was suggested that another date, possibly in early September, be arranged to ask for volunteers to clean and clear the playground. Cllr Smith

10. Bunwell Planning Development Group – Mr Gledhill said that there are no new developments at present, but he will keep abreast of any proposals or future plans.

11. Planning Applications – to discuss and vote on any new planning applications – No new planning applications had been received.

12. Finance

12.1. Payments for the month had been circulated and councillors agreed to these transactions.

12.2. Cashbook balance – this had been circulated to all Councillors and was noted.

13. To receive matters of importance from Councillors – Cllr Chapman informed councillors that the pads on the 4 defibrillators are due for renewal in November. He suggested that they be purchased soon, together with an additional set so that if a defibrillator needs to be used, the pads can be replaced immediately. All councillors agreed to this purchase.

14. To receive items for the next Agenda for Consideration – To follow up items raised above.

15. Date of next meeting – Wednesday 6th September, 2023 at 7.30pm. It was confirmed that no meeting will be held in August.

Meeting Closed 8.50pm

BARCLAYS COMMUNITY ACCOUNT	
BALANCE AS AT 07.06.23	£0.10

RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT			
BALANCE AS AT 07.06.23			19,138.93
DATE	RECEIVED FROM	DESCRIPTION	ACTUAL AMOUNT
BALANCE C/FWD			19,138.93

PAYMENTS FOR APPROVAL THIS MONTH: UNITY TRUST CURRENT ACCOUNT					
BALANCE AS AT 07.06.23				19,138.93	
PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
BACS	CGM	Playing Field Grasscutting May	323.34	53.89	
BACS	Playsafety Ltd	Annual Play Equipment Inspection	234.60	39.10	
BACS	M Ridgwell	Jun salary & exps	292.75		64.60
		Total	850.69	92.99	64.60
BALANCE C/FWD			£18,288.24		

CASHBOOK BALANCE: 05.07.23

Details	CR	DR	
Cash Book Balance Brought Forward (Barclays Saver A/c & Unity Bank) A	19,139.03		
Receipts this month (see listed above) B			
	Payments this month (listed above) C		850.69
	Cash Book Balance Carried Forward (=A+B-C)		18,288.34
	Barclays Savings A/c balance		0.10
	Unity Balance		18,288.24
	TOTAL CASH IN BANK:		18,288.34