

# BUNWELL PARISH COUNCIL

THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN

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**MINUTES** of the parish council meeting held on Wednesday 2<sup>nd</sup> November 2022 at the Village Hall, Bunwell.

**Cllrs Present at the Meeting:** Cllrs J Chapman, D Dickson, T Harvey, R Smith, S Spooner, D Ward and R Watson

**Also Present:** County Cllr B Duffin, District Cllr S Ridley, Parish Clerk, and 2 members of the public.

## MINUTES

## ACTION

1. **To receive apologies for absence** – All councillors were in attendance
2. **Declaration of interest in items on the agenda and to consider any requests for declarations** – There were no declarations of interest
3. **To approve the minutes of the Parish Council meeting on 5<sup>th</sup> October 2022** - The minutes of the previous meeting on 5<sup>th</sup> October 2022, pages 435-437, having previously been circulated to all members, were agreed and signed.
4. **Matters Arising from the Previous Minutes** –
  - 4.1. Dog Bins in Bunwell – The Clerk had contacted NCC to confirm the frequency of the emptying and to ensure the charge is correct. It has been suggested that at least one additional bin might be needed and it was agreed that NCC be asked to reduce the collection to once a week. Cllr Ward agreed to monitor the existing bins to ensure that a once weekly collection is adequate.
5. **To receive the District and County Councillors' Reports** – District Councillor, Stephen Ridley, reported that the Council office in Long Stratton is closing from this Friday 4<sup>th</sup> November, and the staff will relocate to the Broadland Council's office at Thorpe Lodge until both South Norfolk and Broadland Council staff move to the new Horizon Building at Broadland Business Park early in the new year. However, there will still be a small District Council Office open in Diss, at the old Information Centre, for residents in South Norfolk who require assistance.  
County Councillor, Barry Duffin, reminded residents that the number of Covid cases in the area is still rising and residents were reminded that if eligible they should ensure they get their Covid Booster Inoculation. Avian Flu is also very prevalent and anyone keeping poultry is advised to keep them inside. The County Council is considering its budget for next year and an increase of 2.99% in Council Tax is proposed. Cllr Duffin agreed to look into the question of CIL grant on self-build houses.
6. **Resident's Questions** – There were no questions from residents at the meeting.

Clerk

Cllr Ward

**7. To receive and discuss correspondence** – emails received had been forwarded to councillors and dealt with as necessary.

**8. Highway and Footpath Matters** – A resident at the meeting expressed an interest in taking part in the Norfolk Constabulary Community Speedwatch scheme. As at least 6 residents need to be recruited in order to take part in the Scheme, further promotion will take place in the Parish Newsletter and noticeboards to encourage residents to volunteer. It was also suggested that a flashing speed limit sign be purchased to be sited on Bunwell Street to help reduce speeding in the area. The cost of a sign will be investigated and details forwarded to councillors. Cllr Spooner and another resident have been walking the village footpaths and any problems were reported. These will be reported to NCC Highways and the landowners contacted where necessary.

Clerk

**9. Playground & Carpark** – Mr Gledhill sent a report stating that the roundabout work is progressing and the wetpour had been applied and the roundabout painted. Because there is a very slight discrepancy in the clearance at the base of the roundabout in some areas, he is carrying out additional work before it is refitted. Mr Gledhill will contact Action Play and Leisure to arrange for some minor repairs to other equipment to be carried out in due course.

**10. Report received from the Bunwell Housing & Development Group (BHDG)**  
There are any further changes or additions to the previously published Bunwell sites at the moment.

**11. Planning Applications – to discuss and vote on any new planning applications** – Planning Applications Nos. 2022/1770 and 2022/1989 had been received and considered by Councillors since the last meeting and no objections had been raised.

## **12. Finance**

12.1. Payments for November had been circulated to councillors and were agreed.

12.2. Cashbook balance – this had been circulated to councillors and was noted.

**13. To receive matters of importance from Councillors** – Cllr Chapman reported that the defibrillator in the phone box opposite the shop had been deployed to deal with an emergency situation, but fortunately had not had to be used. It has been replaced and checked and is ready for use. However, the cabinet is not in a very good state and Cllr Chapman agreed to get a quotation for a new cabinet and fitting for consideration at the next meeting. Cllr Smith said that he would be contacting neighbouring Parish Councils in the new year to see if they were interested in receiving training by the Norfolk Accident and Rescue Service if this was organised by Bunwell.

Cllr  
Chapman

Cllr Smith

**14. To receive items for the next Agenda for Consideration** – to report on any interest from residents willing to take part in a Police Speedwatch scheme. To consider the draft budget for 2023/24.

**Date of next meeting** – Wednesday 7<sup>th</sup> December 2022.

**Meeting Closed 8.50pm**

<b>BARCLAYS COMMUNITY ACCOUNT</b>	
<b>BALANCE AS AT 05.10.22</b>	<b>£0.10</b>

<b>RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT</b>			
<b>BALANCE AS AT 05.10.22</b>			<b>£29,418.15</b>
<b>DATE</b>	<b>RECEIVED FROM</b>	<b>DESCRIPTION</b>	<b>ACTUAL AMOUNT</b>
<b>BALANCE C/FWD</b>			<b>£29,418.15</b>

<b>PAYMENTS FOR APPROVAL THIS MONTH: UNITY TRUST CURRENT ACCOUNT</b>					
<b>BALANCE AS AT 05.10.22</b>					<b>£29,418.15</b>
<b>PAY TYPE</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>ACTUAL AMOUNT</b>	<b>VAT</b>	<b>PAYE</b>
BACS	Norfolk PTS	Training for SS	44.00		
BACS	Jason Goddard	Replace Dog Bin, Field Gate Post and Roundabout Foundations	2,465.03		
BACS	Soft Surfaces Ltd	Wetpour for Roundabout	3,374.40	562.40	
BACS	Bunwell Village Hall	Hall Hire Sep	27.00		
BACS	Wix .com	Yearly rental (pd by M Ridgwell)	93.60	15.60	
BACS	Wix.com	Domain name (pd by M Ridgwell)	12.46	2.07	
BACS	Microsoft	365 Office sub renewal for PC Laptop (pd by M Ridgwell)	59.99		
BACS	M Ridgwell	Oct salary & exps	289.75		60.60
		<b>Total</b>	<b>£6,366.23</b>	580.07	60.60
<b>BALANCE C/FWD</b>					<b>£23,051.92</b>

**CASHBOOK BALANCE: 02.11.22**

<b>Details</b>	<b>CR</b>	<b>DR</b>	
Cash Book Balance Brought Forward (Barclays Saver A/c & Unity Bank) <b>A</b>	<b>£29,418.25</b>		
Receipts this month (see listed above) <b>B</b>			
Payments this month (listed above) <b>C</b>			<b>6,366.23</b>
Cash Book Balance Carried Forward (=A+B-C)			<b>23,052.02</b>
<b>Barclays Savings A/c balance</b>			<b>0.10</b>
<b>Unity Balance</b>			<b>23,051.92</b>
<b>TOTAL CASH IN BANK:</b>			<b>23,052.02</b>