

**BUNWELL PARISH COUNCIL**  
**THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN**  
**www.bunwellpc.info**

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**MINUTES** of the parish council meeting held on Wednesday 7<sup>th</sup> December 2022 at the Village Hall, Bunwell.

**Cllrs Present at the Meeting:** Cllrs J Chapman, D Dickson, T Harvey, R Smith and D Ward

**Also Present:** County Cllr B Duffin, Parish Clerk, and 3 members of the public.

<b>MINUTES</b>	<b>ACTION</b>
<p><b>1. To receive apologies for absence</b> – Apologies were received from Cllrs S Spooner and R Watson.</p> <p><b>2. Declaration of interest in items on the agenda and to consider any requests for declarations</b> – There were no declarations of interest</p> <p><b>3. To approve the minutes of the Parish Council meeting on 2<sup>nd</sup> November 2022</b> - The minutes of the previous meeting on 2<sup>nd</sup> November 2022, pages 438-440, having previously been circulated to all members, were agreed and signed.</p> <p><b>4. Matters Arising from the Previous Minutes</b> – Matters arising were addressed later in the meeting.</p> <p><b>5. To receive the District and County Councillors' Reports</b> – County Councillor, Barry Duffin, reminded residents that the number of Covid cases in the area is still rising and the wearing of masks provides some protection so should be encouraged. Avian Flu is also very prevalent and anyone keeping poultry is advised to keep them inside. Government support for households to reduce energy bills is to be extended to those who do not currently benefit from any other government support to upgrade their homes. Further information is available on the NCC website. The Norfolk and Waveney Integrated Care System will be offering vaccinations against flu to children aged 2-3yrs from their GP, their school nurse or health visitor. Children's Services are working with Waterstones to give a child in care the gift of a book via their Giving Tree Appeal. Visit the store in Castle Street or email <a href="mailto:norwich@waterstones.com">norwich@waterstones.com</a> to request a full list of the books which have been wished for by children so you can choose one and purchase the book on line. NCC announced that they have sold their site at Holt Hall to Gresham's School.</p> <p><b>6. Resident's Questions</b> – Residents raised the matter of the continuous line of Anglian Water tankers clearing sewerage on Bunwell Street. The tankers park on the wrong side of the road with their lights on which is dangerous, particularly at night, when anyone is driving towards them eastbound on Bunwell Street. The Clerk will write to Anglian Water asking for their drivers to be more mindful of the hazard this causes and point out that this is also contrary to the rules of the Highway Code.</p>	<p><b>Clerk</b></p>

- 7. To receive and discuss correspondence** – emails received had been forwarded to councillors and dealt with as necessary. However, an email had been received from Carleton Rode PC asking that we contact the NCC Highways Dept concerning the zig-zag parking hazard markings outside the school in Bunwell. These had been obliterated when the road was repaired and had not been reinstated. The Head at Bunwell School had also contacted Highways to point out the danger caused to children and their parents by cars parking in this area close to the school entrance. The Clerk will write to Highways Dept.
- 8. Highway and Footpath Matters** – A resident had expressed an interest in taking part in the Norfolk Constabulary Community Speedwatch scheme and it was thought that at least 6 residents were willing to take part in the Scheme. Cllr Ward agreed look into the Community Speedwatch scheme with Norfolk Constabulary and report back to the meeting in January as to what is involved and how the scheme could progress. Discussion took place concerning installing a flashing speed limit sign to be sited on Bunwell Street to help reduce speeding in the area. Councillors decided that the cost of such a sign would be prohibitive and that the Community Speedwatch Scheme would be more effective. Cllr Spooner and another resident have been walking the village footpaths and any problems were reported. These will be passed on to NCC Highways and the landowners contacted where necessary.
- 9. Playground & Carpark** – Mr Gledhill reported that the roundabout work and the foundations are now completed and the roundabout will be reinstated soon. The Councillors thanked Mr Gledhill for all his time and effort in repairing the roundabout and hoped that the children in the village enjoy many years of use of this historic piece of play equipment. Minor repairs to other equipment will be carried out in due course.
- 10. Report received from the Bunwell Housing & Development Group (BHDG)**  
There are no further changes or additions to the previously published Bunwell sites at the moment.
- 11. Planning Applications – to discuss and vote on any new planning applications** – Planning Application No. 2022/2278 concerning the erection of a dwelling on land adjacent to 51 Bunwell Street had been received and was considered by Councillors. This is a revised application and most of the comments the Parish Council made originally had been addressed. However, the Council expressed their concern that the frontage of this proposal should include a natural hedge to blend in with existing neighbouring properties.
- 12. Finance**
- 12.1. Payments for December had been circulated to councillors and were agreed.
  - 12.2. Cashbook balance – this was noted.
  - 12.3. The Budget for 2023/24 had been forwarded to councillors and Cllr Chapman had checked the figures from the Cashbook Spreadsheet. It was agreed that the precept for next year should be increased slightly to £14,500 to allow for unforeseen expenses, and this would mean that the Band D Charge to residents for the year would increase from £34.70 to £35.28, an increase of 2%.
- 13. To receive matters of importance from Councillors** – Cllr Smith reported on a meeting he had attended with members of the management team from Saffron

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Housing. Matters requiring attention were noted, such as clearing gutters and pruning trees where they impinge on telephone lines and ensuring that residents are contacted if hedges on their property overhang pathways. It was also noted that hardcore had been dumped on the grass verge to provide parking for vehicles and Saffron will address this issue.

- 14. To receive items for the next Agenda for Consideration** – to receive an update on the Police Speedwatch scheme.

**Date of next meeting** – Wednesday 4<sup>th</sup> January 2022.

**Meeting Closed 9.05pm**

<b>BARCLAYS COMMUNITY ACCOUNT</b>					
<b>BALANCE AS AT 02.11.22</b>					<b>£0.10</b>
<b>RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT</b>					
<b>BALANCE AS AT 02.11.22</b>					<b>£23,051.92</b>
<b>DATE</b>	<b>RECEIVED FROM</b>	<b>DESCRIPTION</b>	<b>ACTUAL AMOUNT</b>		
<b>BALANCE C/FWD</b>					<b>£23,051.92</b>
<b>PAYMENTS FOR APPROVAL THIS MONTH: UNITY TRUST CURRENT ACCOUNT</b>					
<b>BALANCE AS AT 02.11.22</b>					<b>£23,051.92</b>
<b>PAY TYPE</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>ACTUAL AMOUNT</b>	<b>VAT</b>	<b>PAYE</b>
BACS	Bunwell Village Hall	Hall Hire Sep	27.00		
BACS	F H Easton	Parish Office Rent 1/10/21-30/9/22 Playing Field Rent	264.00	43.33	
BACS	South Norfolk	Dog Bin Emptying 01/04/22- 31/03/23	802.54	133.76	
BACS	Unity Trust Bank	Quarterly Charge	18.00		
BACS	M Ridgwell	Nov salary & exps	449.75		100.60
		<b>Total</b>	<b>£1,561.29</b>	<b>177.09</b>	<b>100.60</b>
<b>BALANCE C/FWD</b>					<b>£21,490.63</b>
<b>CASHBOOK BALANCE: 07.12.22</b>					
<b>Details</b>	<b>CR</b>	<b>DR</b>			
Cash Book Balance Brought Forward (Barclays Saver A/c & Unity Bank) <b>A</b>	<b>£23,052.02</b>				
Receipts this month (see listed above) <b>B</b>					
		Payments this month (listed above) <b>C</b>	<b>1,517.96</b>		
		Cash Book Balance Carried Forward (=A+B-C)	<b>£21,490.73</b>		
		<b>Barclays Savings A/c balance</b>	<b>0.10</b>		
		<b>Unity Balance</b>	<b>£21,490.63</b>		
		<b>TOTAL CASH IN BANK:</b>	<b>£21,490.73</b>		