

BUNWELL PARISH COUNCIL
THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN
www.bunwellpc.info

Chairman: R Smith,
Tel: 01953 788300
e-mail: rs.silverlodge@gmail.com

Clerk: Mrs Margaret Ridgwell,
Tel: 01603 871636
e-mail: bunwell-pc@live.com

MINUTES of the parish council meeting held on Wednesday 6th April 2022 at the Village Hall, Bunwell.

Cllrs Present at the Meeting: Cllr R Smith (Chairman), Cllr J Chapman, Cllr D Dickson, Cllr T Harvey and Cllr R Watson.

Also Present: Parish Clerk, and 5 members of the public.

MINUTES

ACTION

- 1. To receive apologies for absence** – Cllr D Ward and County Cllr B Duffin were unable to be present.
- 2. Declaration of interest in items on the agenda and to consider any requestions for declarations** – there were no declarations of interest or requests for declarations.
- 3. To agree the minutes of the Parish Council meeting on 2nd March 2022** - The minutes of the previous meeting on 2nd March 2022, pages 412-415, having previously been circulated to all members, were signed by the Chair.
- 4. Matters Arising from the Previous Minutes –**
 - 4.1. Cllrs Chapman, Harvey and Watson confirmed that they had received the Induction Training for Councillors from Norfolk Parish Training Service and had found it very helpful.
 - 4.2. Information concerning the Norfolk Constabulary Community Speed Watch scheme had been forwarded to councillors for their consideration. The Scheme requires a minimum of 6 volunteers to be registered and it was suggested that the matter be raised at the Annual Parish Meeting to see if any residents were interested in taking part. Clerk
 - 4.3. Defibrillators. The new cabinet has now been fitted to the installation at Bunwell Primary School and all four defibs – at Carleton Rode Primary School, Bunwell Primary School, the telephone kiosk opposite the shop and the telephone kiosk in the layby on the Turnpike – are all registered with the Emergency Services and regularly maintained. In case of emergency, ring 999 who will supply a code number for the defibrillator location required. Cllr Chapman has kindly agreed to be responsible for the checking and any updating required of the defibrillators and ex-Cllr Crawford will be handing on all the relevant information.
- 5. To receive the District and County Councillors' Reports** – Neither District Cllr Ridley nor County Cllr Duffin were at the meeting, so no reports were available.
- 6. Resident's Questions** – There were no questions raised by the residents present.

- 7. To receive and discuss correspondence** – emails received included a request for a Fish and Chip van to stop in the carpark outside the Village Hall and this has been arranged with the Village Hall and the Parish Council for a Thursday.
- 8. Highway Matters** – We are still waiting for the visit of Adam Mayo, Southern Area Manager for Highways, to discuss outstanding matters. Cllr Dickson raised the matter of the posts erected in the verge outside Wood View on Wood Lane, and Cllr Smith agreed to contact Highways to query whether the verge is the property of Highways and whether permission had been granted for the posts. Cllr Smith
- 9. Footpath Warden's Report** – Cllr Smith said that he will be erecting two fingerposts which had been removed. Cllr Dickson reported that the fallen tree had been removed from the footpath in Cow Lane. The Parish Council will be looking to recruit a new Footpath Warden at the Annual Parish Meeting on the 4th May to take over from Cllr Smith.
- 10. Playground & Carpark** – Mr Gledhill reported that new parts had been obtained for the zipwire and he had fitted these. He also said that some repair work had been carried out on the roundabout and the foundations now need to be removed in order to allow the necessary gap between the base of the roundabout and the ground to conform to Health & Safety standards. The repair work on the roundabout will be inspected by RoSPA before it is re-installed, and Mr Gledhill will report on the cost so far and the expected total cost compared with the purchase of a new piece of equipment as an alternative, at the next meeting. Cllr Smith/Mr Gledhill
- 11. Report received from the Bunwell Housing & Development Group (BHDG)**
Mr Gledhill reported that there was nothing new to add
- 12. Planning Applications – to discuss and vote on any new planning applications** – Revised Planning Application 2021/2678, 49 Bunwell Street, Bunwell, had been discussed by councillors and a report sent to South Norfolk Council Planning Department objecting to the Revised Plan.
- 13. Finance**
- 13.1. Payments for the month had been circulated and councillors agreed to these transactions.
- 13.2. Cashbook balance – this had been circulated to all Councillors and was noted.
- 14. To receive matters of importance from Councillors** – Cllr Dickson raised the matter of the anti-social behaviour, noise and air pollution caused by the Car Racing Events taking place at Tibenham Airfield, which is causing a nuisance to residents living close by. A public meeting will be held at Tibenham Community Hall on Monday 25th April at 7.00pm to discuss the matter and gauge residents' views and residents from neighbouring parishes are invited to attend. Cllr Smith said that he had received help from a resident to erect new uprights to the Noticeboard on Bunwell Hill and he is ordering a new Noticeboard for Wymondham Road. Cllr Smith
- 15. To receive items for the next Agenda for Consideration** – To discuss the possibility of forming a Speed Awareness Watch Group.

Date of next meeting – Wednesday 4th May. The Annual Parish Meeting will take place at **7.00pm** when all residents are welcome to receive reports from local organisations and raise matters of concern. This will be followed by the Annual Parish Council Meeting.

Meeting Closed 8.35pm

BARCLAYS COMMUNITY ACCOUNT	
BALANCE AS AT 02.03.22	£0.10

RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT			
BALANCE AS AT 02.03.22			£18,391.00
DATE	RECEIVED FROM	DESCRIPTION	ACTUAL AMOUNT
BALANCE C/FWD			£18,391.00

PAYMENTS FOR APPROVAL THIS MONTH: UNITY TRUST CURRENT ACCOUNT					
BALANCE AS AT 02.03.22					£18,391.00
PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
	Unity Trust	Bank Charges	18.00		
	HMRC	PAYE Feb-Apr	158.40		158.40
BACS	Wicksteed	Parts for Playground (Pd by P Gledhill)	249.49	41.58	
BACS	Monarc Welding	Roundabout Repairs	480.00	80.00	
BACS	Proludic	Zipwire Parts	585.05	97.51	
BACS	Norfolk PTS	Annual Subscription	140.00		
BACS	Norfolk PTS	Training JC	40.00		
BACS	M Ridgwell	Mar salary & exps	242.35		48.80
		Total	£1,780.49	219.09	219.20
BALANCE C/FWD					£16,610.51

CASHBOOK BALANCE: 06.04.22

Details	CR	DR	
Cash Book Balance Brought Forward (Barclays Saver A/c & Unity Bank) A	18,391.10		
Receipts this month (see listed above) B			
Payments this month (listed above) C			1,780.49
Cash Book Balance Carried Forward (=A+B-C)			16,610.61
Barclays Savings A/c balance			0.10
Unity Balance			16,610.51
TOTAL CASH IN BANK:			16,610.61