

BUNWELL PARISH COUNCIL
THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN
www.bunwellpc.info

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MINUTES of the parish council meeting held on Wednesday 6th October 2021 at the Village Hall, Bunwell.

Cllrs Present at the Meeting: Cllr D Crawford, Cllr D Dickson, and Cllr Penman.

Also Present: Parish Clerk, County Cllr B Duffin and 4 members of the public.

MINUTES

ACTION

- 1. To receive and approve apologies for absence** – Cllr R Smith sent his apologies which were approved, so Cllr Crawford chaired the meeting. Cllr J Pennell sent his apologies.
- 2. Declaration of interest in items on the agenda and to consider any requests for declarations** – there were no declarations of interest or requests for declarations.
- 3. To agree the minutes of the Parish Council meeting on 1st September 2021** - The minutes of the previous meeting on 1st September 2021, pages 393-396, having previously been circulated to all members, were agreed and signed by the Chair.
- 4. Matters Arising from the Previous Minutes -**
 - 4.1.** Cllr Crawford confirmed that two new defibrillator cabinets had been ordered from the Heartbeat Trust for the two Primary school sites. The work is scheduled for the week commencing the 22nd November as the refit can only take place after the school day finishes. Unfortunately, there has been some vandalism to the defibrillator at the Carleton Rode School which will be rectified. **Cllr Crawford**
- 5. Resident's Questions -**

The question of flooding in the lower end of Bunwell Street was reported on by a resident saying that he had attended the Parish Council Meeting at Carleton Rode and they were very helpful. They will be in contact with the Highways Dept and we will be in contact with Carleton Rode to follow up their approaches to the County Council to try to get some work done before the worst of the weather arrives. County Cllr Duffin has also raised the matter with NCC. **Clerk**
- 6. To receive the District and County Councillors' Reports** – County Cllr Duffin said that the NCC has launched a £1m road safety community scheme to take place over the next four years. South Norfolk is scheduled to receive funding in Year 3 so Cllr Duffin asked us to bear in mind any schemes which we could put forward for funding. The Clerk will forward the emails received concerning flooding outside 139 and 141 Bunwell Street to Cllr Duffin. **Clerk**

- 7. To receive and discuss correspondence** – emails received during the previous month had been forwarded to councillors for their attention and attended to. An email had been received from the Bunwell and Carleton Rode Runners who arranged for Father Christmas to tour our villages last year. They will be organising another tour this year and asked if the Parish Council would be willing to donate £25 so that sweets could be bought and handed out to children. The Councillors agreed to this donation, and it was suggested that Mr Gledhill be contacted to see if a Christmas decoration competition is to be repeated this year in Bunwell. If so, perhaps the result could be announced, and prizes distributed on the day that Father Christmas visits. Clerk
- 8. Highway Matters - To receive reports on:**
- 8.1. Broken culvert on Low Common** – The Clerk said that no update had been received from Highways.
- 8.2. Gritting Route on Mile Road** – No comment or reply had been received from Highways
- 8.3. Speeding on Turnpike** – It appears that it is not possible to download information from the fixed SAM sign on The Turnpike but Cllr Smith will be moving the portable sign to a site on The Turnpike shortly and speed information will be obtained from this machine to forward to the Police. Cllr Smith
- 9. Footpath Warden's Report (Cllr Smith)** – Cllr Smith had sent a report to the Clerk in his absence which was read out. He noted that four footpath signposts were missing around the Banyard farm area and Highways have been informed. He has been trying to keep footpaths clear where he can but if any residents can help with this it would be very much appreciated. It was noted that unfortunately dog walkers using the footpath opposite Greenways appear to have been clearing dog mess up and depositing in plastic bags which are then left on the footpath. Residents are asked to remove dog mess bags and deposit them in the dog bins provided or take them home.
- 10. Playground & Carpark** – Repairs will be carried out shortly to the zip wire and the new parts have been purchased costing £167. These repairs were necessary because of vandalism to play equipment and residents are asked to keep an eye out for this anti-social behaviour which is costing the Parish Council money which the residents have paid in Council Tax and could also be the cause of accidents to children and adults using the equipment. Any vandalism should be reported to the Police to avoid this waste of money.
- 11. Report received from the Bunwell Housing & Development Group (BHDG)**
Mr Gledhill said that there is nothing to report at the moment.
- 12. Planning Applications – to discuss and vote on any new planning applications** – planning applications 2021/2077 and 2021/2078 had been circulated and reviewed by all Councillors and no objections or comments had been raised.
- 13. Finance**
- 13.1.** To formally approve payments for September which were circulated prior to the meeting and were unanimously approved.
- 13.2.** Cashbook balance – this had been circulated to all Councillors and was noted.

- 14. To receive matters of importance from Councillors** – There were no outstanding matters which councillors wished to raise.
- 15. To receive items for the next Agenda for Consideration** – Follow up comments on above items will be included.
- 16. Date of next meeting – Wednesday 3rd November 2021 at 7.30 pm in the Village Hall.**

Meeting Closed 8.05pm

BARCLAYS COMMUNITY ACCOUNT	
BALANCE AS AT 04.08.21	£0.10

RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT			
BALANCE AS AT 04.08.21			£12,223.53
DATE	RECEIVED FROM	DESCRIPTION	ACTUAL AMOUNT
23/09/21	HMRC	VAT Refund	£2,025.47
BALANCE C/FWD			£14,249.00

PAYMENTS FOR APPROVAL THIS MONTH: UNITY TRUST CURRENT ACCOUNT					
BALANCE AS AT 04.08.21					£12,223.53
PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
BACS	Community Heartbeat	Replacement Defib Pads	196.80	32.80	
BACS	Proludic	Repairs to Play Equipment	166.29	27.71	
BACS	CGM Group	Playing field grasscutting	273.43	45.57	
BACS	Anglian Internet	Data Recovery (Pd by M Ridgwell)	50.00	8.33	
BACS	M Ridgwell	Zoom Subscription	14.39	2.40	
BACS	M Ridgwell	Sep salary & exps	242.35		48.80
BACS	Unity Trust	Service Charge	18.00		
TOTAL			961.26	116.81	48.80
BALANCE C/FWD					£11,262.27

CASHBOOK BALANCE: 01.09.21

Details	CR	DR	
Cash Book Balance Brought Forward (Barclays Saver A/c & Unity Bank) A	£12,223.63		
Receipts this month (see listed above) B		£2,025.47	
Payments this month (listed above) C			961.26
Cash Book Balance Carried Forward (=A+B-C)			13,287.84
Barclays Savings A/c balance			0.10
Unity Balance			13,287.74
TOTAL CASH IN BANK:			£13,287.84