

**BUNWELL PARISH COUNCIL**  
**THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN**  
**www.bunwellpc.info**

**Chairman:** R Smith,  
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**MINUTES** of the parish council meeting held on Wednesday 5<sup>th</sup> April 2023 at the Village Hall, Bunwell.

**Cllrs Present at the Meeting:** Cllrs D Dickson, D Ward and R Watson

**Also Present:** 3 members of the public and the Parish Clerk.

<b>MINUTES</b>	<b>ACTION</b>
<p><b>1. To receive apologies for absence</b> – Apologies were received from Cllrs J Chapman, S Spooner and R Smith. Cllr Harvey was unable to attend.</p>	
<p><b>2. Declaration of interest in items on the agenda and to consider any requests for declarations</b> – There were no declarations of interest.</p>	
<p><b>3. To approve the minutes of the Parish Council meeting on 1<sup>st</sup> March 2023</b> - The minutes of the previous meeting on 1<sup>st</sup> March 2023, pages 452-455, having previously been circulated to all members, were agreed and signed.</p>	
<p><b>4. Matters Arising from the Previous Minutes –</b></p> <p>4.1. Anglian Water have passed our request to their Liaison Planning Team for a representative to attend a Parish Council meeting to discuss the capacity of the sewerage system in Bunwell when new houses are added in future, but no reply has been received yet. A short survey has been delivered to approximately 200 houses using the current AW sewerage system asking for their views on its efficiency. When the replies have been received, the findings will be shared with the Council and Anglian Water.</p> <p>4.2. A date has not yet been arranged for NARS (Norfolk Accident &amp; Rescue Service) to provide Defibrillator training at Bunwell. Once this has been agreed, local Parish Councils will be invited to send councillors or residents. The new defibrillator cabinet has been fitted in the telephone kiosk opposite the shop.</p>	<p><b>Cllr Smith</b></p>
<p><b>5. To receive the District and County Councillors' Reports</b> – There were no reports from either Councillors.</p>	
<p><b>6. Resident's Questions</b> – A resident raised the matter of the proposed changes to the public bus route and timetables through Bunwell. These changes had been sent to the Parish Council on the 17<sup>th</sup> March, asking that the views of the residents be returned to the Travel &amp; Transport Dept of NCC by the end of the consultation period on the 17<sup>th</sup> April. It was felt that this short time frame was wholly unreasonable as it did not allow enough time for residents to be notified of the consultation. A letter will be sent from the Parish Council to NCC asking for the consultation period to be extended until the 17<sup>th</sup> May to allow residents time to respond. The PC will also comment that there is grave concern about the lack of information on the proposed new routes, and</p>	<p><b>Clerk</b></p>

uncertainty about where passengers will be able to access the buses to and from Wymondham; also the increased wait time in Wymondham between buses to Wymondham and return to Bunwell; concern that buses would not be stopping at Postmill Close for the medical centre and Morrisons; and lastly, the poor layout and readability of the proposed timetable, especially for those with impaired vision.

**7. To receive and discuss correspondence** – emails received had been forwarded to Councillors and matters dealt with as required.

**8. Highway and Footpath Matters –**

8.1. Possible contact information had been received from Norfolk Constabulary concerning a Speedwatch Co-ordinator. Cllr Ward will continue to pursue the matter.

**Cllr  
Ward**

8.2. The Councillors agreed to the preferred siting of a new post on the left-hand side of the road just beyond the 30mph limit sign when entering Bunwell from Spooner Row, and Westcotec have been asked to install this as soon as possible.

8.3. We are still waiting to hear from Highways concerning the obstruction at the entrance to the Public Footpath at the rear of the Playing Field from Wood Lane and the removal of the fingerpost at this site has also been reported to Highways. Highways have considered the issue of possible flooding along the trod path along The Turnpike and will consider the possibility of installing a kerb if money and resources are available. Cllr Smith had advised that the condition of the verge at Greenways is the responsibility of Saffron Housing and that he will speak to them soon.

**Cllr  
Smith**

**9. Playground & Carpark** – It had been reported that a plank had been vandalised on the children's train and Mr Gledhill kindly repaired this to ensure the safety of the children using the play equipment. If anyone has any information concerning malicious damage or vandalism on the playground, they should report the matter to the Police before a child is injured. The Village Hall Committee recently had a meeting and an update will be passed to the Parish Council in the near future.

**10. Report received from the Bunwell Housing & Development Group (BHDG)**

Mr Gledhill reported that the next meeting of South Norfolk Council, as part of the consultation process for the Village Clusters Housing Allocations Plan, is due to take place in June. He will make sure that if the Agenda includes anything which might affect Bunwell, then he will attend this meeting and report back to the PC.

**11. Planning Applications – to discuss and vote on any new planning applications**

– Planning Application No 2023/0714 at Rags Folgate, Wymondham Road, Bunwell for replacement windows and doors was approved. Application 2023/0708 for Land South Of Lark Rise, Greenways, Bunwell to erect a single storey dwelling and provide new access to 154 and 156 Bunwell Street was discussed at length and the Planning Authority will be informed that the Parish Council have concerns regarding the proposed new access for 154 and 156 Bunwell Street, as the visibility splay would be insufficient to provide safe access to these properties.

**12. Finance -**

12.1. Payments for March had been circulated to councillors and were agreed.

12.2. Cashbook balance – this was noted.

12.3. The end of year accounts had been completed and agreed to the Bank balance, before passing on to the Internal Auditor for approval.

- 13. To receive matters of importance from Councillors** – Following the purchase of commemorative mugs for the Coronation of King Charles III, to be given to children at Bunwell School, it was agreed that Cllr Ward attend. Mr Gledhill will arrange this meeting with the school and liaise with Cllr Ward. If Cllr Smith has returned he will also visit the school for the distribution. **Cllrs Ward and Smith**
- 14. To receive items for the next Agenda for Consideration** – to receive an update on the Police Speedwatch scheme and Defib training.

**Date of next meeting – Annual Parish Meeting at 7.00pm on Wednesday 3<sup>rd</sup> May 2023.**

**Meeting Closed 8.50pm**

<b>BARCLAYS COMMUNITY ACCOUNT</b>					
<b>BALANCE AS AT 01.03.23</b>					<b>£0.10</b>
<b>RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT</b>					
<b>BALANCE AS AT 01.03.23</b>					<b>£16,763.19</b>
<b>DATE</b>	<b>RECEIVED FROM</b>	<b>DESCRIPTION</b>	<b>ACTUAL AMOUNT</b>		
<b>BALANCE C/FWD</b>					<b>£16,763.19</b>
<b>PAYMENTS FOR APPROVAL THIS MONTH: UNITY TRUST CURRENT ACCOUNT</b>					
<b>BALANCE AS AT 01.03.23</b>					<b>£16,763.19</b>
<b>PAY TYPE</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>ACTUAL AMOUNT</b>	<b>VAT</b>	<b>PAYE</b>
BACS	Bunwell Village Hall	Hall Hire Feb	30.00		
BACS	Norfolk PTS	Subscription 2023/24	145.00		
BACS	Prince William Pottery	Commemorative Mugs	469.50	78.25	
BACS	M Ridgwell	Mar salary & exps	305.75		64.60
		<b>Total</b>	<b>950.25</b>	78.25	64.60
<b>BALANCE C/FWD</b>					<b>£15,812.94</b>
<b>CASHBOOK BALANCE: 05.04.23</b>					
<b>Details</b>	<b>CR</b>	<b>DR</b>			
Cash Book Balance Brought Forward (Barclays Saver A/c & Unity Bank)	<b>A</b>	<b>£16,763.29</b>			
Receipts this month (see listed above)	<b>B</b>				
		Payments this month (listed above)	<b>C</b>		<b>950.25</b>
		Cash Book Balance Carried Forward (=A+B-C)			<b>£15,813.04</b>
		<b>Barclays Savings A/c balance</b>			<b>0.10</b>
		<b>Unity Balance</b>			<b>£15,912.94</b>
		<b>TOTAL CASH IN BANK:</b>			<b>£15,813.04</b>