

BUNWELL PARISH COUNCIL
THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN
www.bunwellpc.info

Chairman: R Smith,
Tel: 01953 788300
e-mail: rs.silverlodge@gmail.com

Clerk: Mrs Margaret Ridgwell,
Tel: 01603 871636
e-mail: bunwell-pc@live.com

MINUTES OF THE PARISH COUNCIL MEETING, MONDAY 4th January 2021.

Due to the Coronavirus restrictions, a public meeting was not possible in the Village Hall, therefore a virtual meeting for councillors took place on the above date. These Minutes also record any email decisions taken since the last Parish Council meeting. The public were also invited to contact the Clerk to voice their opinions or raise any points and request an invitation to observe the meeting via a video link.

Cllrs Present at Virtual Meeting: Cllr R Smith (Chair), Cllr D Crawford, Cllr D Dickson, Cllr P Gledhill, Cllr A Penman and Cllr J Pennell. Also present: M Ridgwell, Parish Clerk and 1 resident.

MINUTES	ACTION
<p>1. Apologies – Cllr Cobbold sent her apologies which were accepted.</p> <p>2. To record declarations of interest from Council members in any item to be discussed – There were no declarations of interest to record.</p> <p>3. To approve the minutes of the Parish Council meeting on 7th December 2020 - The minutes of the previous meeting (pages 364-366) on 7th December 2020, having previously been circulated to all members, were agreed by all present and will be signed by the Chair at the next face-to-face meeting. It was noted that point 4.2 should have referred to the signpost on Bunwell Hill, not Low Common.</p> <p>4. To discuss matters arising from the previous minutes –</p> <p>4.1 <i>Christmas Decoration Competition</i> – Cllr Gledhill advised that the winners of the competition had been chosen and the prizes distributed. Details are on the Community and Bunwell PC websites. It was agreed that there had been a good response from residents and the village had looked very festive for the Christmas period.</p> <p>4.2 <i>Repairs to signposts on Bunwell Hill</i> – Cllr Gledhill reported that he had obtained the necessary materials to carry out these repairs and hoped to complete the job in the new year. He will then look at the signpost on Low Common which needs repairing. Cllr Smith reported that the signpost on Bunwell Street, opposite Church Lane also needs attention.</p> <p>5. Residents' questions – No questions had been received.</p>	<p>Cllrs Gledhill/ Smith</p>

6. **To receive and discuss correspondence** – emails had been forwarded to councillors for their information as they were received and any necessary actions were taken.
7. **Information for new residents** – Cllr Smith had drawn together information on village businesses and organisations to give to new residents when they move into Bunwell. All councillors have been asked for their input and comments.
8. **Highways** – Standing water outside Nos. 139 and 141 Bunwell Street had been inspected by the Highways Manager for our area and he will be arranging for additional drainage to be put in place to direct the water to the drains on the opposite side of the road. This will necessitate the road being closed while work is carried out. If no update is received the Clerk will ask for a progress report in a few weeks' time. Cllr Smith reported that replacement batteries had been received for the SAM2 speed awareness machine. Westcotec are to be asked for assistance in downloading data of car speeds to help build a picture of traffic on village roads.
9. **To receive the Footpath Warden's Report** – Cllr Smith said that because of current restrictions it was unlikely that necessary repairs to footbridges will be carried out soon. He has had offers from neighbouring parishes to give assistance when this is allowed. Cllrs Dickson and Smith said that the footpaths in the village are well used and Cllr Dickson asked if the erection of benches in picturesque spots could be considered for the future.
10. **Playground and Carpark** - Update on maintenance and repairs to play equipment. Cllr Gledhill said that Dean from Action Play and Leisure is aiming to start work on repairs and upgrades on the 6th January. Cllr Smith had looked into the possibility of grants being available for this work, but repairs do not normally qualify. If grants are available for new equipment in future this will be considered.
11. **Bunwell Planning Development Group**
Cllrs Gledhill and Smith are attending a virtual SN Council Planning Meeting tomorrow, concerning SN cluster villages and the Greater Norwich Plan. and will report their findings to councillors. It is anticipated that SN Council will publish their consultation at the end of February with details of possible sites for development.
12. **Planning Applications – to discuss and vote on any new planning applications**
The application 2020/2320 had been received and considered by councillors and no objections were put forward.
13. **Finance**
13.1 All invoices had been circulated to councillors prior to the meeting and were approved for payment.
13.2 The Cashbook balances were noted and agreed
14. **To receive matters of importance from Councillors** – Cllr Smith reported that the flooding at the end of Barhams Lane and Chapel Lane had not

Cllr Smith

Clerk

MINUTES

ACTION

overwhelmed the footbridge and was due to excessive rain, not drainage problems.

15. To receive items for the next Agenda for Consideration

16. Date of next meeting: This has been agreed as Monday 1st February 2021 at 7.30pm. The Chairman closed the meeting and thanked everyone for their attendance.

BARCLAYS COMMUNITY ACCOUNT	
BALANCE AS AT 07.12.20	£0.10

RECEIPTS THIS MONTH – UNITY TRUST CURRENT ACCOUNT			
BALANCE AS AT 07.12.20			£20,094.55
DATE	RECEIVED FROM	DESCRIPTION	ACTUAL AMOUNT
BALANCE C/FWD			£20,094.55

PAYMENTS FOR APPROVAL IN AUGUST: UNITY TRUST CURRENT ACCOUNT					
BALANCE AS AT 07.12.20				£20,094.55	
PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
	Unity Trust	Service Charge	18.00		
BACS	P Gledhill	Xmas Competition vouchers	100.00		
BACS	Westcotec	SAM2 Replacement Batteries	192.00	32.00	
BACS	M Ridgwell	Dec Sal & Exps	221.19	2.40	48.80
		TOTAL	531.19	2.40	48.80
PLUS Receipts this month					
BALANCE C/FWD			£19,563.36		

CASHBOOK BALANCE 04.01.21

Details		CR	DR	
Cash Book Balance Brought Forward (Barclays Community & Saver A/cs & Unity)	A	20,094.65		
Receipts this month (listed above):	B			
Payments Oct (listed above):	C		531.19	
Cash Book Balance Carried Forward (=A+B-C)				19,563.46
Barclays balance				0.10
Unity Balance				19,563.36
TOTAL CASH IN BANK:				19,563.46