

BUNWELL PARISH COUNCIL
THE PARISH COUNCIL OFFICE, THE OLD TURNPIKE, BUNWELL, NORWICH, NR16 1SN
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To all members of the Council:

You are invited to attend the Meeting of Bunwell Parish Council at The Village Hall, Bunwell, on **Wednesday 4th August 2021 at 7.30pm**. The press and public are welcome to attend. Despite changes in Covid restrictions, **the meeting will be held following Covid guidelines, including hand sanitisation, social distancing, face covering and fresh air flow**. Members of the public are invited to raise any questions they may have prior to the meeting by emailing the Clerk.

AGENDA

1. **Membership** – To note that Cllr Cobbold has reluctantly had to resign her post as Councillor due to pressure of work.
2. **Apologies**
3. **To record declarations of interest from Council members in any item to be discussed**
4. **To approve the minutes of the Council Meeting held on 23rd June 2021** - Having previously been circulated these will be taken as read unless comments are received. The Clerk wishes it noted that the date for the Agenda of the May meeting on the 3rd May, item 5, was correctly quoted on the PC Website. Cllr Dickson commented that the item 7.1 concerning the culvert on Low Common quoted that this is being repaired – this is not the case and the road has just been levelled.
5. **Matters Arising from Previous Minutes**
 - 5.1. Replacement of 2 Defibrillator cabinets
 - 5.2. Communication between Parish Council and residents
6. **Residents' questions** – Questions emailed by residents prior to the meeting for councillors' comments
 - 6.1. Communication between Parish Council and residents.
7. **To receive and discuss correspondence** - Email correspondence of importance has already been forwarded to councillors for consideration.
8. **Highways**
 - 8.1. Broken Culvert on Low Common – see comment above, item 4
 - 8.2. Standing Water on Bunwell Street – Highways to be reminded to address this issue and give an update
 - 8.3. Gritting Route on Mile Road– Highways to be reminded to address this issue and give an update
 - 8.4. Potholes – Highways to be reminded to address this issue and give an update
 - 8.5. Speeding on The Turnpike – instructions for downloading speed information from the SAM2 machine have been passed to councillors for their information.
9. **Footpath Warden's Report** – Request for a new Footpath Warden
10. **Playground and Carpark** - Update on maintenance and repairs to play equipment. The latest RoSPA report has been received and any urgent issues will be dealt with.
11. **Bunwell Planning Development Group Report** - Parish Council's response to the South Norfolk Village Clusters Consultation, Regulation 18 Consultation.
12. **Planning Applications – to discuss and vote on any new planning applications** – Applications considered by councillors since the last meeting have been commented on and returned to the Planning Department, including Applications 2021/1410, 2021/1433, 2021/1473, 2021/1474 and 2021/1492.
13. **Finance**

13.1. To formally approve payments for June and July – payments list and supporting invoices will be forwarded prior to the meeting for consideration.

13.2. Cashbook balance

14. To receive matters of importance from Councillors

15. To receive Agenda items for the next meeting

16. To agree date and time of next meeting – Scheduled for Wednesday 1st September at 7.30pm in the Village Hall